



17 July 2025

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Tuesday, 22 July 2025 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Statement of Ethical Obligations
- (5) Apologies for non-attendance
- (6) Disclosures of Interest
- (7) Public Forum
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Confirmation of Minutes - Ordinary Council Meeting held on 23.06.25
- (11) Matters arising from Minutes
- (12) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (13) Delegates Reports
- (14) Closed Meeting

Mark Dicker
General Manager

Meeting Calendar 2025

July

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	22 July 2025	Council Meeting	Community Centre
10.00am	31 July 2025	Central NSW Joint Organisation Meeting	Parkes

August

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
8.30am	8 August 2025	Country Mayors	Sydney
6.00pm	11 August 2025	McPhillamy's CCC Meeting	Community Centre
4.00pm	13 August 2025	NSW Rural Fire Service Canobolas Zone Liaison Committee Meeting	Cowra
9.00am	14 August 2025	Audit, Risk and Improvement Committee Meeting	Community Centre
10.00am	15 August 2025	Traffic Committee Meeting	Community Centre
10.00am	20 August 2025	Central Tablelands Water Meeting	Blayney
2.00pm	22 August 2025	Central Tablelands Weeds Authority Meeting	Bathurst
6.00pm	26 August 2025	Council Meeting	Community Centre

September

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	23 September 2025	Council Meeting	Community Centre

INDEX OF REPORTS OF THE BLAYNEY SHIRE COUNCIL MEETING
HELD ON TUESDAY 22 JULY 2025

MAYORAL MINUTE	2
01) Mayoral Minute - Report by Local Government NSW into Government Cost Shifting onto Ratepayers	2
02) Mayoral Minute - Report on the National General Assembly of Local Government in Canberra	8
CONFIRMATION OF MINUTES	13
03) Minutes of the Previous Council Meeting held 23 June 2025	13
EXECUTIVE SERVICES	27
04) Question Taken on Notice at the Previous Council Meeting held 23 June 2025	27
05) Quarterly Outstanding Resolution Report	28
06) Australia Day Committee Review	38
07) LGNSW Annual Conference 2025	40
CORPORATE SERVICES	42
08) Report of Council Investments as at 30 June 2025	42
09) Compliance and Reporting Activities	48
10) Lease Of Industrial Land For Agistment Purposes	50
11) Review Of Agency Information Guide	57
INFRASTRUCTURE SERVICES	74
12) Proposed Road Name - 238 Forest Reefs Road, Millthorpe Subdivision	74
13) Infrastructure Services Monthly Report	76
14) Minutes of the Blayney Showground User Group Committee Meeting held 30 June 2025	79
PLANNING AND ENVIRONMENTAL SERVICES	86
15) Development Assessment Report	86
16) Kerbside Waste Services	91
DELEGATES REPORTS	99
17) Flyers Creek Community Consultative Committee Meeting	99
18) Association of Mining and Energy Related Councils	109
19) Country Mayors Association Roads and Transport Meeting - 12 June 2025	118

LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

01) MAYORAL MINUTE - REPORT BY LOCAL GOVERNMENT NSW INTO GOVERNMENT COST SHIFTING ONTO RATEPAYERS

Author: Councillor Reynolds Bruce Reynolds

File No: GR.RP.4

Recommendation:

That Council note the Mayoral Minute on the impact of government cost shifting on each ratepayer within the Blayney Shire.

Item:

Local government NSW has released the latest Cost Shifting Report, for Local Government across Australia. The report highlighted that cost shifting imposed onto NSW councils amounted to \$1.5 billion in 2023-24. For Blayney Shire Council, this equates to around \$550 per ratepayer each year.

Councils have seen an increase in the level of cost shifting. One example is the funding towards the NSW Rural fire service. While the percentage cost of funding the NSW RFS has stayed at 11.7%, for local government, the cost to maintain the rural fire service has gone up far greater than the inflation rate over the last decade.

In 2015 the NSW Rural Fire Service expenses were \$311-million. In 2024 annual report the expenses were \$843-million or a 270% increase. Inflation has increased less than 30% during this time. While we as a Council are not saying that our volunteers in the local brigades should not have first rate equipment or aerial support, it is important to note that the ratepayers of Blayney Shire are having to pay a considerable amount more per ratepayer than we did a decade ago. This is just one example of many when it comes to cost shifting onto our Council.

The cost shifting to councils, coupled with rate pegging and insufficient state and federal funding, is increasingly eroding the possibility of being financially sustainable for Blayney Shire Council.

It also risks the capacity of our council to deliver the essential infrastructure and services required by our communities.

The NSW Parliamentary inquiry into financial sustainability recognised this problem in its November 2024 report, recommending that the NSW Government identify opportunities to reduce cost shifting to local government. The industry is waiting for the NSW Governments response to this inquiry.

Enclosed to this report is a summary of the report into cost shifting by LG NSW.

The full report can be found here:

https://www.lgnsw.org.au/common/Uploaded%20files/Cost_Shifting/Cost_Shifting_Report_2025.pdf

Enclosures (following report)

1 Cost Shifting Summary Report

4 Pages

Attachments (separate document)

Nil



Cost Shifting 2025

Report Summary

How State Costs Eat Council Rates

The financial sustainability of councils across New South Wales is now at a critical juncture. Both Federal and State Parliamentary Inquiries have recognised cost shifting as one of the most significant contributors to the financial concerns of local government.

What is cost shifting?

Cost shifting occurs when state and federal governments force councils to assume responsibility for infrastructure, services and regulatory functions without providing sufficient supporting funding.

How bad is cost shifting in NSW?

Cost Shifting 2025: How State Costs Eat Council Rates, by independent consultants Morrison Low, reveals that NSW councils are currently being asked to absorb cost shifting worth more than \$1.5 billion each year. The practice has imposed an estimated cumulative burden of more than \$11.31 billion over the last decade.

Importantly, as cost of living pressures for households only seem to be rising every month, cost shifting now amounts to an average annual cost of \$497.40 paid by each NSW ratepayer.

This average figure equates to nearly \$500 per ratepayer that councils cannot invest in the services and infrastructure their communities need and deserve. New libraries, sporting facilities or youth development programs are forfeited, road repairs are delayed, and rates have to rise as funds are instead diverted towards the unrecoverable cost of services, programs and functions that are imposed on councils, overwhelmingly from the NSW Government.

What needs to change?

The NSW Government needs to take urgent action to address cost shifting onto councils and their communities, through a combination of regulatory reform, budgetary provision and appropriate funding.

As always, LGNSW stands ready to work with the state government to address the practice of cost shifting and to strengthen the financial viability of our councils so they can continue the good work of supporting our communities.

Phyllis

Mayor Phyllis Miller OAM
LGNSW President



What's eating council rates?

\$1.5 Billion

Cost shift to council per year



Analysis by independent consultants Morrison Low calculated the total cost shifted onto councils in the 2023/24 financial year at **\$1.5 billion**.

\$11.31 Billion

Estimated cost shift to councils over the past decade



This is an increase of 10 per cent since the 2021/22 financial year, when the total cost shift was estimated at **\$1.36 billion**.



In 2023/24, each NSW ratepayer had the equivalent of \$497.40 of their payments to councils eaten by costs imposed on councils by other spheres of government. (Up from \$460.67 in 2021/22). These are overwhelmingly state government costs.

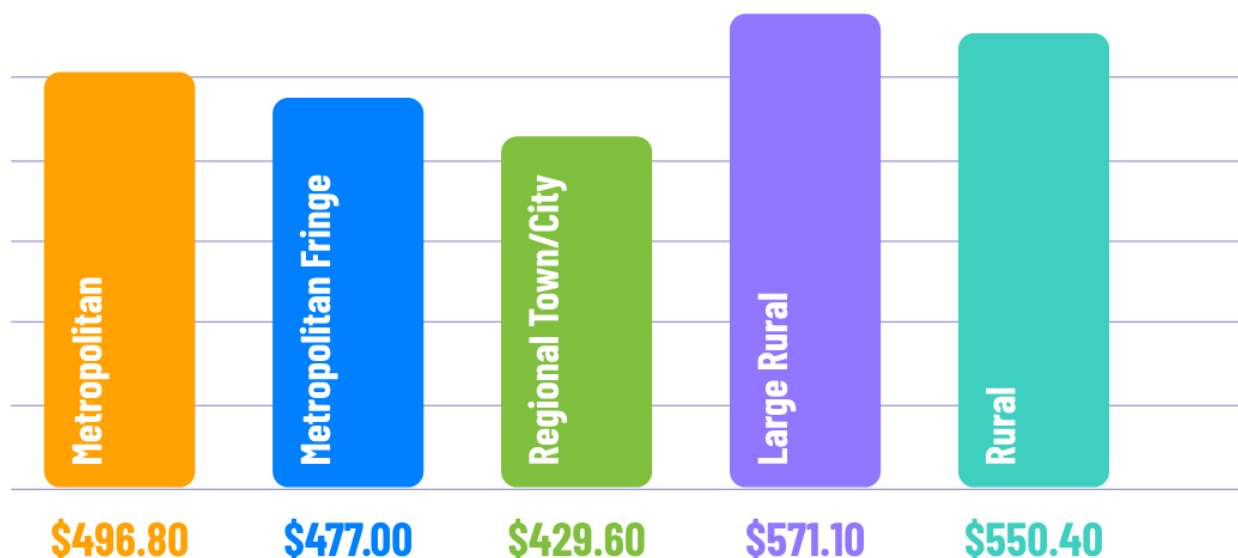
\$497.40

Per ratepayer per year



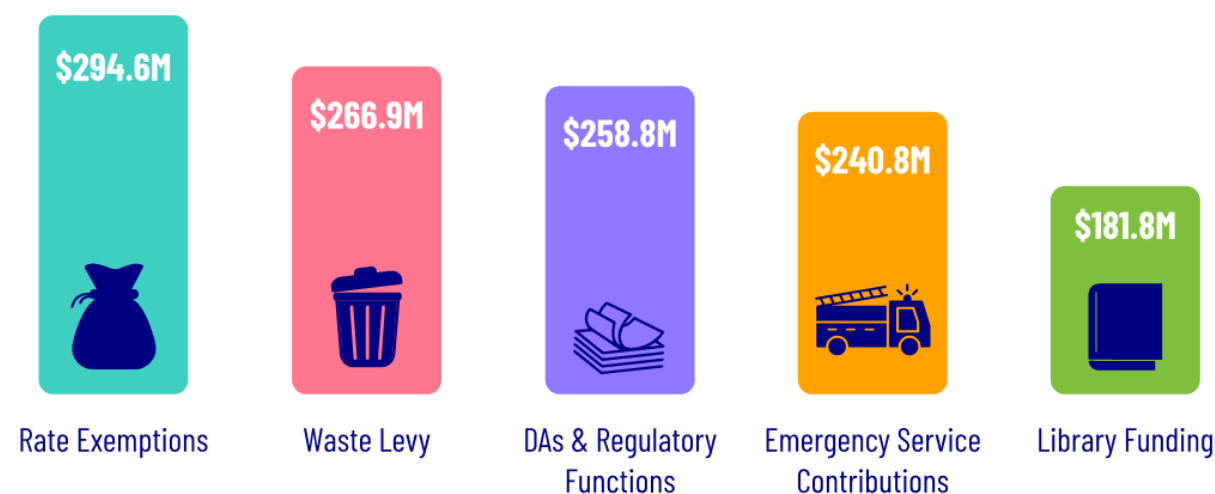
The amount of council revenue absorbed by cost shifted obligations ranges from **\$429.60 for ratepayers in regional towns and cities, to \$571.10 for ratepayers in large rural councils**

Cost shift per ratepayer per year by council classification





Top Five Cost Shifts onto NSW Councils



Forced rate exemptions

Councils are required to exempt profit-driven state-owned corporations and other organisations from paying rates, even though they use and benefit from local government services and infrastructure. As they are exempt from paying rates, the burden of the costs they incur is shifted to ratepayers to fund. Examples of exempt organisations include NSW Forestry Corporation, private schools, and non-government social housing providers. These are state government responsibilities, and the cost should be distributed across the state and borne by the State Government – not by local communities.

The waste levy

The waste levy is an invisible NSW Government tax on ratepayers. The waste levy is a levy paid by waste facilities in metro and some regional areas to the NSW Government. The cost of this levy is recovered through the waste collection fees levied by councils, in effect shifting the burden of this State Government tax onto ratepayers.

Development assessment and regulatory functions

Councils incur costs of increased regulatory responsibilities that are not fully funded by fees and charges. The most significant regulatory function cost shift is for assessing development applications. Development assessment fees are set by the NSW Government and are generally set well below the actual cost for this function. Councils are also being increasingly called upon to provide written feedback on State Significant Developments, which consumes significant resources without any cost recovery mechanism available.

Emergency services contributions and obligations

Councils are required to fund 11.7 per cent of the cost of the NSW Government's emergency services in addition to other financial obligations. From 2024-25, the rate peg methodology has changed to allow for an Emergency Services Levy (ESL) factor which will increase the rate peg to cover expected increases in council contributions. While this will partly address cost shifting concerns, LGNSW is calling for the NSW Government to remove the ESL from councils entirely as part of its current review.

Library funding

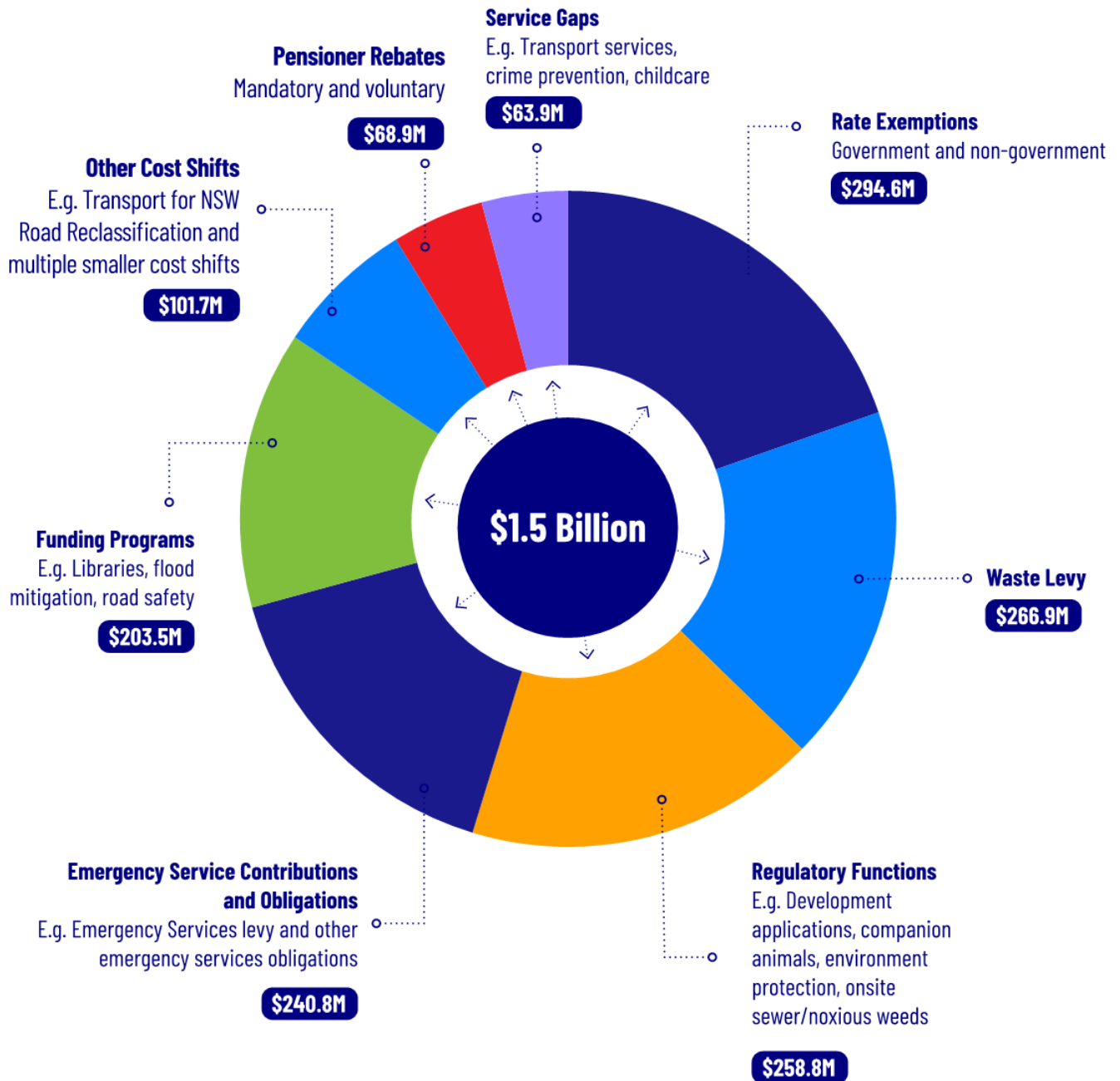
Many funding programs announced by state or federal governments are required to be delivered by local government but are either not fully funded or have their funding reduced over time leaving councils with the decision to either continue the program – and make up the burden of the cost – or cease the program entirely. An example of this is libraries, where the original commitment from NSW Government was to fund up to 50 per cent of libraries' cost for many councils. The NSW Government now funds just 6 per cent of the total costs, leaving councils to fund an additional \$181.8 million to make up the shortfall.

Other cost shifts

Multiple smaller and emerging cost shifts are detailed in the full report.



Cost shifting components



Local Government NSW

GPO Box 7003 Sydney NSW 2001
L8/ 28 Margaret St. Sydney NSW 2000

02 9242 4000

lgnsw.org.au

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02) MAYORAL MINUTE - REPORT ON THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT IN CANBERRA

Author: Councillor Reynolds Bruce Reynolds

File No: GR.CF.1

Recommendation:

That Council note the Mayoral Minute on the 2025 National General Assembly of Local Government.

Item:

The Mayor attended the conference from Tuesday 24 June until Friday 28 June.

A Regional Forum was held on Tuesday 24 June 2025. I have added a small comment after each presentation on my main take home message.

- The Changing Role of Regional Disaster Resilience. (A coordinate response amongst all levels of government was acknowledged as a major learning from these disasters)
- State of the Regions. (One of the positives of this presentation was that Blayney Shire is expected to continue to grow over the next decade.)
- Driving Efficiency Through Technology (There will be benefits as technology continues to develop. A focus should be on getting better outcomes for our community rather than seeing it as a way to cut back staffing levels)
- Drought and Community Resilience (Be prepared to support all sectors and not just the farming community during and post drought)
- Building a Stronger and Safer Network: The Future of Regional Road Infrastructure (As a community we are over speed rating most of our roads compared to their condition)
- Better Mental Health in Regional Communities (A strong focus on an enhancement of mental health services across Australia)
- The State of Unpaid Council Rates in Metro and Regional Areas (Blayney Shire has one of the lowest levels of unpaid rates in the Country. Many other Councils are struggling to collect rates and have a high level of unpaid rates)

Wednesday 25 June start the National General Assembly for Australian Local Government. Key speakers on the day included:

- The Hon Kristy McBain MP Minister for Regional Development, Local Government and Territories Minister for Emergency Management
- Dr Anne Webster MP Shadow Minister for Regional Development, Local Government and Territories
- Senator James McGrath Senator for Queensland
- Her Excellency the Honourable Ms Sam Mostyn AC Governor-General
- Mark Bouris AM, Australian Business Leader, Entrepreneur, and Finance Expert and Dr Merriden Varrall, Partner | Geopolitics Australia Lead, KPMG on the Australia and the New Geoeconomic Landscape

Thursday 26 June focused on Climate Change and the possibilities of AI for Councils. There were then four breakout forums with the Mayor attending the roads forum.

- Adapting Together: Local Government Leadership in a Changing Climate
 - Kieran Power, Senior Principal, Nation Partners
 - Anna Reynolds Lord Mayor Hobart City Council
 - Lord Mayor Kon Vatskalis, City of Darwin
 - Amanda Pugh, Group Manager Community and Regional Prosperity, Lockyer Valley Regional Council
- AI for Society: Shaping a Better Tomorrow
 - Tim Golsby-Smith Chief Executive Officer & Co-founder myLot
 - Stephen Scheeler Founder, CEO & Senior Advisor The Digital, Omniscient
- Four breakout listening forums being
 - Emergency Management: Capability and Capacity
 - Safer Roads
 - Housing and Community Infrastructure
 - Local Government Jobs & Skills

Friday 27 June saw two interactive panel sessions with federal government ministers, with the MC being David Speers. The ministers being Hon. Kristy Mcbain MP, Member for Eden-Monaro | Minister for Regional Development, Local Government and Territories Minister for Emergency Management and Minister Julian Hill, Assistant Minister for Citizenship, Customs and Multicultural Affairs | Assistant Minister for International Education.

There were two shadow ministers in the second panel session. There were numerous questions put to all panel members, but one key focus was financial sustainability of Councils throughout Australia.

On the Wednesday and Thursday afternoons there were 190 motions debated. Blayney Shire Council submitted two motions for the conference to consider.

Motion 1:

The first motion was incorporated into another motion. This was disappointing as the lead motion from Snowy Valley Council, which was passed, had very little relevance to the Blayney motion. (Only the first motion is taken forward as policy) Motion number 48 from Narrabri was also passed, which was closer to what the intent of the Blayney motion was.

Motion number 31 Snowy Valleys Council NSW

This National General Assembly calls on the Australian Government to mandate that all energy projects of State and National significance (such as hydro power, transmission lines, batteries and solar/wind farms) leave a lasting legacy fund to the communities that are impacted by such developments.

Motion number 31.1 Blayney Shire Council NSW

This National General Assembly calls on the Australian Government to provide regional councils that host mining and renewable energy projects with a proportion of company taxation payments as compensation to offset the cost and impact to community infrastructure from such projects.

Motion number 48 Narrabri Shire Council NSW

This National General Assembly calls on the Australian Government to establish a National Royalties for Regions Framework to address current gaps and state-level inequities in the distribution of funding to mining-affected communities.

Motion 2:

The second motion was put to the conference, with some dissent. The motion was passed after debate.

Motion number 140 Blayney Shire Council NSW

This National General Assembly calls on the Australian Government to review and update the process for assessing and considering applications under section 10 of the Aboriginal and Torres Strait Islander Heritage Protection Act 1984, including;

- How to consult with all Aboriginal groups and gain a full and balanced understanding of the cultural significance of the application area,
- How to take into consideration the beliefs of all sections of the aboriginal community when making a determination,
- Determination of the ramifications of a reduction in job opportunities for Aboriginal people if a project falls under a section 10 declaration,
- Involving and consulting with local government for the section 10 process,
- How to examine what impacts a determination will have on local government in the declared area and their community assets before a determination is made,
- Review of the financial ramifications on local government if a determination is made,
- Providing a compensation fund for impacted communities and local governments if a declaration is made,
- Development of a method to take the National interest into account before a section 10 is declared.

This motion was passed after some strong debate

Communique from the Conference

More than 1,300 local government leaders from across Australia gathered in Canberra from 24-27 June for the 31st National General Assembly of Local Government (NGA).

We were welcomed to country for the National General Assembly by Ngunnawal woman and Co-Chair of ACT Reconciliation Council, Selina Walker.

The Assembly recognised the Ngunnawal and Ngambri peoples as traditional custodians of the ACT and recognised any other people or families with connection to the lands of the ACT and region. The Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Her Excellency the Honourable Ms Sam Mostyn AC, Governor-General of Australia, formally opened the Assembly and spoke about the role of community leadership and local engagement in building national resilience and unity, including the importance of teaching our younger generation the importance of civic governance.

We heard from a range of Federal Ministers across the Assembly including: The Honourable Kristy McBain MP, Senator the Hon Katy Gallagher, The Honourable Julian Hill MP, The Honourable Josh Wilson MP, The Honourable Darren Chester MP, Dr Anne Webster MP and the Honourable Kevin Hogan MP.

There was broad acknowledgement from Ministers that councils play a critical role in supporting their communities and that the role has expanded significantly, as has the financial pressure councils face. That is why local government is calling for urgent action to ensure the financial sustainability of councils.

Delegates heard from Mark Bouris AM and Dr Merriden Varrall who unpacked global economic forces shaping Australia's local economies, including trends in trade, security, and investment.

Jason Clarke, world leading consultant on issues of leadership and innovation, closed Day 1 of the NGA with an energising and practical presentation on how councils can take bold ideas and translate them into tangible, community-focused change.

Day 2 of the NGA featured the launch of ALGA's exciting new research "Adapting Together: Local Government Leadership in a Changing Climate". The report finds that Australia's councils are expected to spend more than \$2 billion over the next five years to future-proof their communities from the changing climate, resulting in up to \$4.7 billion in avoided costs to communities.

ALGA President Mayor Matt Burnett noted "Climate-resilient infrastructure is expensive and takes time to build, so we need sustainable funding from the Federal Government to implement long-term planning and adaptation now and into the future". That is why "We are asking the Government for a new \$400 million climate adaptation fund, distributed to all Australia's councils each year, to deliver ongoing and sustainable place-based climate solutions" Mayor Burnett said.

Councils considered the way AI is shaping the future with presentations from Stephen Scheeler, founder of The Digital CEO and co-founder and CEO of Omniscient, and Tim Golsby-Smith, co-founder and CEO of myLot.

The 2025 NGA saw the return of concurrent listening sessions providing an interactive platform for delegates to engage directly with federal agencies and sector experts on key policy issues. The listening sessions included:

- Housing and community infrastructure – where the discussion covered a range of challenges from housing affordability, the prohibitive cost of housing infrastructure, ideas around housing and homelessness.
- Emergency management capacity and capability – where attendees shared examples of what has worked in their communities and highlighted remaining challenges. This included the need for long-term funding certainty and better integration of local knowledge in disaster preparedness and recovery frameworks.
- Local government jobs and skills – where attendees highlighted key issues attracting workers to the regions, promoting council careers to young values-led workers, better access to local training, cost-shifting concerns, migrant workforce support, and housing shortages as a major staffing barrier.
- Safer roads - discussed infrastructure funding and general maintenance, speed management, driver behaviour, and the broader questions of regional vs urban specific problems.

Motions and Assembly Outcomes

Almost 190 motions were debated across a range of policy areas including financial sustainability, roads, disaster resilience, health, housing, and climate. Motions passed by the NGA will be referred to relevant Ministers for response and also used by the ALGA Board to inform national policy positions.

Enclosures (following report)

Nil

Attachments (separate document)

1 NGA Listening Report

27 Pages

03) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 23 JUNE 2025**Department:** Executive Services**Author:** General Manager**CSP Link:** 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 23 June 2025, being minute numbers 2506/001 to 2506/028 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 23 JUNE 2025, COMMENCING AT 6.00PM**

Present: Crs B Reynolds (Mayor), R Scott (Deputy Mayor), C Gosewisch, K Hutchings, S Johnston and J Newstead

General Manager (Mr M Dicker), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr J Hogan), Director Planning & Environmental Services (Mr A Muir) and Executive Assistant to the General Manager (Mrs L Ferson)

RECORDING OF MEETING STATEMENT**2506/001 APPLICATION FOR LEAVE OF ABSENCE
RESOLVED:**

That Council approve the Leave of Absence application submitted by Councillor Dorsett for the June 2025 Council Meeting.

(Scott/Hutchings)
CARRIED

ACKNOWLEDGEMENT OF COUNTRY**DISCLOSURES OF INTEREST**

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor /Staff	Interest	Item	Pg	Report	Reason
Cr Scott	Non Pecuniary (Less than Significant)	15	77	Infrastructure Services Monthly Report	Cr Scott is a member of the Blayney A & P Association

MINUTE'S SILENCE

Councillors held a minute's silence acknowledging the sudden passing of Council employee Mr Rod Leabeater.

MAYORAL MINUTE

The Mayor acknowledged the outstanding volunteer contribution to our community from Mr Dean Platt who has been recognised by the NSW Rural Fire Service for 50 years' service to the Lyndhurst Rural Fire Brigade.

The Mayor also acknowledged Mr Brett Bowden for 30 years' service to the Canobolas Zone Rural Fire Service.

MAYORAL MINUTE

**MAYORAL MINUTE - BLAYNEY SHIRE COUNCIL
SUBMISSION TO THE SELECT COMMITTEE ON PFAS
CONTAMINATION IN WATERWAYS AND DRINKING WATER
SUPPLIES THROUGHOUT NSW**

2506/002

RESOLVED:

That the report from the Mayor updating Council on the Blayney Shire Council submission to the select committee on PFAS contamination in waterways and drinking water supplies throughout New South Wales be noted.

(Reynolds)
CARRIED

**MAYORAL MINUTE - NOTE THE SUPPORT FROM
NEIGHBOURING COUNCILS AND TOURISM
ORGANISATIONS TO BLAYNEY SHIRE COUNCIL BUSINESS**

2506/003

RESOLVED:

That the report from the Mayor on the support from neighbouring Councils and other tourism organisations in promoting Blayney Shire businesses and villages be noted.

(Reynolds)
CARRIED

**MAYORAL MINUTE - MURRAY DARLING BASIN
INFORMATION SESSION ON THE REVIEW OF THE BASIN
PLAN**

2506/004

RESOLVED:

That the report from the Mayor on the presentation from the Murray Darling Basin Authority consultation be noted.

(Reynolds)
CARRIED

**MAYORAL MINUTE - NSW GRANTS FINANCIAL
ASSISTANCE GRANT COUNCIL UPDATE ORANGE 11 JUNE
2025**

2506/005

RESOLVED:

That the report from the Mayor on the NSW Grants Commission Financial Assistance Grants Council update be noted.

(Reynolds)
CARRIED

CONFIRMATION OF MINUTES

**MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 27
MAY 2025**

2506/006

RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 27 May 2025, being minute numbers 2505/001 to 2505/018 be confirmed.

(Newstead/Gosewisch)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 31 MAY 2025

2506/007

RESOLVED:

That Council:

1. Note the report indicating Council's investment position as of 31 May 2025.
2. Note the certification of the Responsible Accounting Officer.

(Scott/Gosewisch)
CARRIED

ADOPTION OF RESOURCING STRATEGY**2506/008 RESOLVED:**

That Council;

1. Adopt the 2025/26 – 2034/35 Long Term Financial Plan;
2. Note the Net Operating Result before Capital Items of (\$878k) deficit (\$1.11m deficit for General Fund and \$231k surplus for Sewer Fund) is forecast for 2025/26, based on the assumptions forecast in Scenario A – Base Case and the improvement trend over the life of the plan.
3. Note that remedial action will be required to ensure long term financial sustainability of Council should the planned assumptions in Scenario A – Base Case, particularly around additional mining income, not materialise.
4. Adopt the 2025/26 – 2034/35 Strategic Asset Management Plan (Asset Management Strategy); and
5. Endorse the 2025/26 – 2028/29 Workforce Management Plan.

(Gosewisch/Hutchings)

CARRIED

ADOPTION OF 2025/26 - 2028/29 DELIVERY PROGRAM AND 2025/26 OPERATIONAL PLAN**2506/009 RESOLVED:**

That Council:

1. Pursuant to the requirements of the Local Government Act 1993, adopt the 2025/26 – 2028/29 Delivery Program and 2025/26 Operational Plan.
2. Note the 2 community submissions received during the public exhibition period (summarised and attached to this report).
3. Adopt the Revenue Policy for 2025/26, as outlined in the 2025/26 – 2028/29 Delivery Program and 2025/26 Operational Plan incorporating the changes to cemetery fees outlined in Table 1 of the late attachment.
4. Adopt the Statement of Rating Structure, inclusive of year 2 of the approved special variation, and their respective short names as contained in the 2025/26 – 2028/29 Delivery Program and 2025/26 Operational Plan and make the Ordinary Rate and charges, including sewer charges and domestic waste management charges, pursuant to s.494 and s.496 of the Local Government Act 1993 and Waste Management Levy pursuant to s.501 of the Local Government Act 1993 detailed below:

Rating Structure for the 2025/26 Rating Year						
Name of Category/ Subcategory	No. of Assessments	Base Rate	Ad Valorem	Land Value	Total Yield	% Yield from Base Amount
Residential						
Ordinary Rate	1,199	\$ 445	0.00137159	\$ 409,673,510	\$ 1,095,459	48.71%
Blayney & Carcoar	1,468	\$ 445	0.00279802	\$ 247,739,200	\$ 1,346,439	48.52%
Millthorpe	354	\$ 445	0.00133669	\$ 120,796,200	\$ 318,997	49.38%
Business						
Ordinary Rate	151	\$ 575	0.00421661	\$ 33,113,060	\$ 226,450	38.34%
Blayney	173	\$ 575	0.00733342	\$ 25,109,000	\$ 283,610	35.07%
Millthorpe & Carcoar	57	\$ 575	0.00375020	\$ 15,093,700	\$ 89,379	36.67%
Farmland						
Ordinary Rate	709	\$ 725	0.00154409	\$1,508,440,930	\$ 2,843,194	18.08%
Mining						
Ordinary Rate	1	\$1,450	0.04478690	\$ 564,000	\$ 26,710	5.43%
Mining Gold		\$1,450	0.05273169			
Mining Gold / Copper Combined	1	\$1,450	0.05059476	\$ 116,500,000	\$ 5,895,740	0.02%
Total Yield	4,113			\$ 2,477,029,600	\$ 12,125,978	

2025/26 Waste Charges

Charge Category and Description	Annual Charge	No. of Properties
Waste Management Levy <i>This is waste management charge is applied to all properties funding waste disposal services for the Blayney Shire</i>	\$80	4,221
Domestic Waste Management		
Domestic Waste Management Service Charge <i>This is applied to properties that have a residence within the waste collection area.</i>	\$428	2,734
Domestic Waste Management Availability Charge <i>This charge is applied to properties within the waste collection area that do not have a service but is available - i.e. vacant land</i>	\$80	357
Commercial (Non-Domestic) Waste Management		
Non-Domestic Waste Management Service Charge <i>This is applied to properties for non-domestic properties within the waste collection area</i>	\$554	334
Non-Domestic Waste Management Availability Charge <i>This charge is applied to properties within the waste collection area that do not have a service but it is available i.e. vacant land</i>	\$80	89
Non-Domestic Waste Service Management Charge for Charity and Not Profit Organisations <i>This is applied to the above properties for non-domestic properties within the waste collection area</i>	\$152	16
Extra Services		
Additional Garbage Charge – per red bin	\$394	98
Additional Recycling Charge – per yellow bin	\$160	36
Total Yield		\$1,775,352

2025/26 Non-Residential and Residential Sewer Charges

Residential			
	Access Charge	No. of Properties	Total Yield
Connected	\$864	1,588	\$1,372,032
Vacant (Unconnected)	\$444	172	\$76,368
Estimated Total Yield			\$1,448,400

Non-Residential				
	Annual Charge (Prior to SDF Factor)	No. of Properties	Quarter Charge before SDF applied	Min. quarterly amount charged
20mm Water Service	\$720	162	\$ 180	\$216
25mm Water Service	\$1,096	21	\$ 274	\$216
32mm Water Service	\$1,788	18	\$ 447	\$216
40mm Water Service	\$2,800	11	\$ 700	\$216
50mm Water Service	\$4,368	24	\$1,092	\$216
80mm Water Service	\$11,172	1	\$2,793	
100mm Water Service	\$17,516	6	\$4,379	
150mm Water Service	\$39,416	2	\$9,854	
Vacant/Unmetered	\$444	56		
Usage Charge (per kl)	\$1.83			
Estimated Total Yield				\$ 486,763

Future Sewerage Infrastructure Subsidy Charge

	Access Charge	No of Properties	Total Yield
Connected - Residential	\$55	1588	\$87,340
Connected - Business	\$55	243	\$13,365
Vacant (Unconnected)	\$55	172	\$9,460
Estimated Total Yield			\$110,165

2025/26 Trade Waste Charges

Commercial (Non-Residential)		
	Annual Fee	No. of Properties
Annual Trade Waste Fee	\$136	67
Annual Trade Waste Fee (Large Dischargers Category 3)	\$492	1
Liquid Trade Waste User Charges with Trade Waste Agreement (Category 1, Category 2/2s)	\$2.65	55
Liquid Trade Waste User Charges with No Trade Waste Agreement	\$26.59	12
Excess Mass Chargers for Category (3 Dischargers)	\$ As per the table in fees and charges	3
Water Testing Charges (if required)	\$344 per quarter	1
Estimated Total Yield		\$77,880

- Adopt the following programs which financially assist others under s.356 Local Government Act (1993), including the Community Financial Assistance Program, Local Heritage Assistance Program, Youth Week Grants Program, Tourism Event Development Fund and Village Enhancement Program.

6. Adopt the schedule of financial assistance under the Community Financial Assistance Program, pursuant to s.356 Local Government Act.

(Newstead/Gosewisch)
CARRIED

2025/26 COUNCILLOR AND MAYORAL REMUNERATION

2506/010

RESOLVED:

That Council:

1. Note the Local Government Remuneration Tribunal 2025 Annual Determination.
2. In accordance with the maximum level for the Rural Council category in the Local Government Remuneration Tribunal 2025 Annual Determination, set and fix the Councillor and Mayoral remuneration (excluding superannuation) for 2025/26 year as;
 - a) \$13,930 for Councillors, and
 - b) \$30,390 additional fee for the Mayor

(Newstead/Hutchings)
CARRIED

**MINUTES OF THE AUDIT, RISK AND IMPROVEMENT
COMMITTEE MEETING HELD 22 MAY 2025**

2506/011

RESOLVED:

That Council;

1. Receive the Minutes of the Audit, Risk and Improvement Committee meeting held 22 May 2025 and request the minutes be corrected so the status of each participant is included.
2. In relation to the Enterprise Risk Management Policy and Plan, note the ongoing concerns of the Audit Risk and Improvement Committee around acceptance of any level of risk for WHS and Corporate Governance.
3. In accordance with 9.5 of the ARIC terms of reference undertake a review of the effectiveness of the ARIC including a review of the terms of reference. The review Committee is to comprise the Mayor, Deputy Mayor, Councillor Johnston, the General Manager and the Director Corporate Services, with a report back to Council.

(Reynolds/Scott)
CARRIED

REVIEW OF COUNCIL POLICIES**2506/012****RESOLVED:**

That Council;

1. Endorse the following policies and place them on public exhibition for a period of not less than 28 days.

Policy Name
Access to Information Policy
Child Safe Policy
Complaints Management Policy
Corporate Credit Card Policy
Email and Internet Policy
Fraud and Corruption Control Plan and Policy
Legislative Compliance Policy
Mobile Device Usage Policy
Signs as Remote Supervision Policy
Work Health and Safety Policy
Cyber Security Framework

2. Provided no submissions are received, adopt the policies and update Council's Policy Register.

(Scott/Hutchings)

CARRIED**REVIEW OF ENTERPRISE RISK MANAGEMENT POLICY AND PLAN****2506/013****RESOLVED:**

That Council;

1. Endorse the Enterprise Risk Management Policy and Plan and place it on public exhibition for a period of not less than 28 days.
2. Provided no submissions are received, adopt the Enterprise Risk Management Policy and Plan and update Council's Policy Register.

(Scott/Newstead)

CARRIED**REVIEW OF COMMUNITY FINANCIAL ASSISTANCE POLICY****2506/014****RESOLVED:**

That Council;

1. Endorse the Community Financial Assistance Policy, as amended, and place it on public exhibition for a period of not less than 28 days.
2. Provided no submissions are received, adopt the Community Financial Assistance Policy and update Council's Policy Register.

(Gosewisch/Hutchings)

CARRIED

REVIEW OF CODE OF MEETING PRACTICE**2506/015****RESOLVED:**

That Council endorse the Code of Meeting Practice and place it on public exhibition for a period of not less than 42 days.

(Scott/Hutchings)

CARRIED

INFRASTRUCTURE SERVICES REPORTS

Cr Scott, having declared a non-pecuniary (less than significant) interest, remained in the Chambers.

INFRASTRUCTURE SERVICES MONTHLY REPORT**2506/016****RESOLVED:**

That Council:

1. Note the Infrastructure Services Monthly Report for June 2025.
2. Approve the capital expenditure supplementary vote of \$7,500 in the 2024/25 Operational Plan for Blayney Showground amenity upgrades, funded by a capital contribution from the Blayney A & P Association.

(Johnston/Newstead)

CARRIED

2025 LOCAL ROADS CONGRESS COMMUNIQUE**2506/017****RESOLVED:**

That Council note the report on the 2025 Local Roads Congress Communiqué.

(Newstead/Gosewisch)

CARRIED

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 13 JUNE 2025**2506/018****RESOLVED:**

That Council:

1. Receive and note the minutes of the Blayney Traffic Committee Meeting, held Friday 13 June 2025.
2. In relation to Adelaide Lane between Ogilvy Street & Church Street Blayney;
 - a) Endorse the proposal to implement one-way for Adelaide Lane between Ogilvy & Church Streets, to permit traffic to travel in a southerly direction only.
 - b) Undertake public exhibition of the proposal for not less than 28 days.
 - c) Following public exhibition, provide a further report to Traffic Committee and Council to consider and make a decision on the proposal.
3. Note the amended Blayney Shire Council Traffic Committee dates for 2025.

4. Endorse the Traffic Guidance Scheme for the Millthorpe Winter Fire Festival Night Market, to be staged on 1 August 2025 on Pym Street Millthorpe as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
5. Request Transport for NSW to undertake a speed zone review for Brady Road entry into Carcoar Village
6. Endorse the Traffic Guidance Scheme for the Carcoar Cup Running Festival, to be held on 1-2 November 2025 on roads in the Villages of Carcoar and Neville, and roads in-between as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
7. Approve the application for relocation of a bus stop along Orange Road, Blayney.

(Johnston/Scott)
CARRIED

**2506/019 PART ROAD CLOSURE - NEWBRIDGE ROAD
RESOLVED:**

That Council approve:

1. The compulsory acquisition of Lot 4 in DP 1238468 registered 26 February 2018; and
2. The making of an application to the Minister for Local Government and the Governor for approval of such compulsory acquisition; and
3. Upon acquisition, the land being classified as "operational land" under section 31 of the Local Government Act (1993); and
4. Delegation to the Mayor and General Manager to execute and fix Council's seal on any documentation associated with the compulsory acquisition for Lot 4 DP 1238468.

(Gosewisch/Scott)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

**2506/020 DA 2024/0018 - CHANGE OF USE - OUTBUILDING
(DETACHED SHED) TO A DWELLING ON LOT 40 DP 263360,
3 GRAHAM LANE, MILLTHORPE
RESOLVED:**

That Council;

1. Support the variation to the Blayney Development Control Plan 2018, C4,1 Building Setbacks in rural zones requiring dwellings to have a minimum setback of 50m from the side and rear boundaries; and
2. Consent to Development Application 2024/0018 for a Change of Use from Outbuilding (Detached Shed) to a Dwelling (Detached) on Lot 40 DP 263360, 3 Graham Lane, Millthorpe, subject to the recommended conditions of consent.

(Newstead/Gosewisch)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Reynolds	
Councillor Newstead	
Councillor Gosewisch	
Councillor Hutchings	
Councillor Scott	
Councillor Johnston	
Total (6)	Total (0)
	CARRIED

DA 2025/0033 FOR THE ERECTION OF A DWELLING ON LOT 1 DP 819600, 377 BROWNS CREEK ROAD, BROWNS CREEK.

2506/021

RESOLVED:

That Council;

1. Support the Clause 4.6 Exceptions to development standards; and
2. Consent to Development Application DA 2025/0033 for the construction of a new Dwelling at Lot 1 DP 819600, being 377 Browns Creek Road, Browns Creek, subject to the recommended conditions of consent.

(Scott/Hutchings)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Reynolds	
Councillor Newstead	
Councillor Gosewisch	
Councillor Hutchings	
Councillor Scott	
Councillor Johnston	
Total (6)	Total (0)
	CARRIED

DELEGATES REPORTS

REPORT OF THE CENTRAL NSW JOINT ORGANISATION BOARD MEETING HELD 29 MAY 2025

2506/022

RESOLVED:

That Council note the report from the Mayor on the Central NSW Joint Organisation (CNSWJO) Board Meeting held 29 May 2025.

(Gosewisch/Newstead)

CARRIED

CLOSED MEETING

2506/023 RESOLVED:

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matters:

LEASE RENEWAL: PART 97 ADELAIDE STREET

This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.

ELECTRICITY PROCUREMENT

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

LEGAL MATTER

This matter is considered to be confidential under Section 10A(2) (g) of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CONTRACT S1 2025 - SUPPLY AND DELIVERY OF BULK FUEL

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

(Scott/Gosewisch)

CARRIED

CONFIDENTIAL MEETING REPORTS

2506/024 LEASE RENEWAL: PART 97 ADELAIDE STREET

RESOLVED:

That Council;

1. Receive the report on the lease renewal of Part 97 Adelaide Street, Blayney (Lot 25 Section 14 DP 758121).
2. Endorse execution of the lease renewal to existing lease of Part 97 Adelaide Street, Blayney (Lot 25 Section 14 DP 758121) to J & M Taylor Pty Ltd by the Mayor and General Manager under Council seal, if required.
3. Delegate to the General Manager to approve minor amendments, if required.

(Scott/Gosewisch)

CARRIED

ELECTRICITY PROCUREMENT

2506/025

RESOLVED:

That Council note the update report on Council electricity procurement undertaken by the Central NSW Joint Organisation engaging AGL.

(Newstead/Hutchings)

CARRIED

LEGAL MATTER

2506/026

RESOLVED:

That Council:

1. Receive and note the report regarding legal proceedings in relation to the Millthorpe CBD beautification project,
2. Note legal proceedings have been discontinued.
3. Will not be immediately undertaking the footpath renewal works adjoining the Grand Western Lodge Millthorpe.

(Scott/Newstead)

CARRIED

CONTRACT S1 2025 - SUPPLY AND DELIVERY OF BULK FUEL

2506/027

RESOLVED:

That Council:

1. Enter into contract with the following organisations for the supply and delivery of bulk fuel:
 - Castlyn Pty Ltd. T/A Inland Petroleum
 - Ocwen Energy Pty Ltd T/A Lowes Petroleum Service
 - Petro National Pty Ltd T/A Oilsplus
2. Advise the Central NSW Joint Organisation of its decision.
3. Delegate to the General Manager authority to execute the contract and any other document necessary for the contract.

(Hutchings/Gosewisch)

CARRIED

2506/028

RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Gosewisch/Hutchings)

CARRIED

AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBERS 2506/024 TO 2506/027.

There being no further business, the meeting concluded at 7.04pm.

The Minute Numbers 2506/001 to 2506/028 were confirmed on 22 July 2025 and are a full and accurate record of proceedings of the Ordinary Meeting held on 23 June 2025.

Cr B Reynolds
CHAIR

04) QUESTION TAKEN ON NOTICE AT THE PREVIOUS COUNCIL MEETING HELD 23 JUNE 2025

Department: Executive Services

Author: General Manager

CSP Link: 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community

File No: GO.ME.3

Recommendation:

That the question taken on notice at the Ordinary Council Meeting held 23 June 2025 and subsequent response be received and noted.

Reason for Report:

To formally record questions taken on notice at the previous Council meeting and subsequent responses.

Report:

Question 1

Cr Newstead asked in relation to the \$300k of increased operational costs to run new infrastructure (top of page 43 of the Business Paper) included in the Reduced Mining Income & Grant Funding model of the 2025/26 – 2034/35 Long Term Financial Plan. What new infrastructure would that be?

Response:

The new infrastructure refers to the capacity upgrade of the Sewerage Treatment Plant in 2028/29.

In the Long Term Financial Plan Scenario C – Reduced Mining & Grant Funding model an allowance for increased operational costs was made following completion of the capacity upgrade of the Sewerage Treatment Plant. This scenario assumes a worst case for Council and articulates the financial implications. To date there has been no indication that operating costs will increase, therefore the increase has not yet been factored into the Scenario A - Base Case.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) QUARTERLY OUTSTANDING RESOLUTION REPORT**Department:** Executive Services**Author:** General Manager**CSP Link:** 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community**File No:** GO.ME.1

Recommendation:

That Council note the Outstanding Resolution Report to June 2025.

Reason for Report:

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council.

After a Council meeting, each resolution is allocated to the responsible officer to action in accordance with the intent of the Council decision.

Council have requested an Outstanding Resolution Report on a quarterly basis.

Report:

This Council Outstanding Resolution Report includes Council Resolutions up to and including the previous Council Meeting.

There are 19 resolutions in the report. An update is provided in the comments section from the relevant responsible officer.

It should be noted that:

- Road related land matters, are captured and transferred to a land register, and
- Traffic Committee matters are captured and transferred to a traffic register.

There are currently:

- 19 resolutions outstanding on the land register (which is available on the Councillor portal); and
- 3 resolutions outstanding on the traffic register (which is available on the Councillor portal).

Date of Meeting	Res. No	Resolution	Owner	Comments
22-Oct-24	2410/016	Blayney Showground User Group RESOLVED That Council: 1. Proceed to create a Blayney Showground User Group Committee. 2. Develop a charter for the Showground User Group. 3. Appoint Councillor Gosewisch as Chair of the Blayney Showground User Group.	GM	Meeting held 30 June 2025. Charter considered by committee and is recommended for Council endorsement, see report 14 of this meeting. Completed and to be removed.
22-Oct-24	2210/018	Blayney Shire Australia Day Committee RESOLVED That Council: 2. Review the structure of the Australia Day Committee following the 2025 Australia Day event.	GM	Review yet to commence. See report 6 of this meeting.
26-Nov-24	2411/005	Cadia Valley Operations - Modification 15 and Panuara Road, Panuara RESOLVED That Council: 4. Delegate Authority to the Mayor and General Manager to negotiate the terms of any agreement for the transfer of a closed portion of Panuara Road, Panuara to the proponent.	GM	Mod 15 was approved on 31 January 2025. Condition 13A. stated <i>'The applicant must execute a planning agreement with Blayney Shire Council prior too commencing construction of the Panuara Road realignment as detailed in Modification 15'</i> In progress. Council is awaiting contact from Newmont to commence negotiations.

Date of Meeting	Res. No	Resolution	Owner	Comments
26-Nov-24	2411/012	Drainage - Hawke Street, Blayney RESOLVED That Council: 3. Review and update the Active Movement Strategy Works Program 2024/25 to 2033/34 to reflect the reassessed priorities.	MO	Review of AMS has commenced (data gathering). Engagement with Council to be undertaken in second half of 2025/26.
25-Feb-25	2502/012	Dungeon Road - Options and Implications of Declaration under Section 10 of Aboriginal and Torres Strait Islander Heritage Protection Act 1984 RESOLVED That Council: 2. Reaffirm its preference to resolve and clarify, that Dungeon Road is excluded from the 13 August 2024 Declaration is by way of a minor amendment to the Declaration through insertion of 3 words 'excluding Dungeon Road' 3. Write to; the Minister for Environment and Water, Prime Minister, Shadow Minister for Environment and Opposition Leader seeking a minor amendment to the 13 August 2024 Declaration 4. In noting a request for a minor amendment to the 13 August 2024 Declaration has already been made and subsequently refused by the Minister for Environment and Water, that Council continue preparations for likely court proceedings by obtaining a preliminary opinion from Senior Counsel, regarding but not limited to: <input type="checkbox"/> Whether the Declaration has become effective <input type="checkbox"/> Amendment options <input type="checkbox"/> Court Proceedings options 5. Note the committed expenditure to date for legal advice on this matter is \$21,500 and approve a supplementary vote of \$31,500 6. In noting Court proceedings will likely cost in excess of \$150,000: a. Apply to Local Government NSW for financial assistance under their Legal Assistance Policy, and b. Request a further report be brought back for Council to determine whether to commence Court proceedings.	GM	In progress. In late May 2025, GM and Mayor met with Hon Andrew Gee MP, re-elected Federal Member for Calare. Council through Mr Gee has requested a meeting with the new Minister for the Environment and Water, Hon Murray Watt to discuss the matter prior to progressing any further legal advice and/or proceedings. Council is awaiting a response from the Minister regarding the meeting request.

Date of Meeting	Res. No	Resolution	Owner	Comments
25-Feb-25	2502/037	EOI 3/2016 - Sale of Industrial Land by Council RESOLVED That Council: 1. accept the offer for sale of part Lot 2 DP 1082286 in the amount of \$40,000 including GST; and 2. endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal if required. 3. provide the purchaser a period of 12 months to exchange contracts for sale.	DCS	Correspondence sent to applicant advising outcome of Council determination. Purchaser advised that no extension to settlement period required. Sale contract exchanged and settlement / finalisation occurred 30/06/2025.
22-Apr-25	2504/006	Community Energy Upgrade Funding Application RESOLVED That Council: 2. Endorse the 2025 Blayney Shire Renewable Energy Project which has an estimated project cost of \$1 million and proceeds to prepare and submit the following grant funding applications: a. Australian Government (Community Energy Upgrade Funding) seeking \$500,000 b. Newmont (Cadia Legacy Fund) seeking \$500,000 as the matching 50% co contribution. 3. Approve a supplementary vote of \$15,000 in the 2024/25 Operational Plan to engage a specialist energy consultant to assist with the grant documentation and grant application to be funded from the Property Internal Allocation. 4. Be provided a further report which considers whole of life costs and ongoing budget implications, upon finalisation of the estimated project scope and cost and lodgement of the grant applications.	GM	In early June 2025 Council was advised it has been successful in securing \$500k in funding from Newmont under the Cadia Legacy Fund. In mid-June 2025 Council applied for \$493k under the Australian Government Community Energy Upgrade Fund (round 2). A further Australian Government grant, Grid Enhancing Technologies has recently opened, which Council will apply for the \$493k. Further report likely to August 2025 meeting.

Date of Meeting	Res. No	Resolution	Owner	Comments
22-Apr-25	2504/007	<p>Minutes of the Disability Inclusion Working Group Meeting held 3 April 2025</p> <p>RESOLVED</p> <p>That Council:</p> <p>3. Adopt the Disability Inclusion Working Group Charter.</p> <p>4. Note the 2024 review of the 2018 accessible car parking audit.</p> <p>5. Consider funding in the 2025/26 Operational Plan line marking works to the audited car spaces of locations ID 2, 5, 6, and 9.</p> <p>6. Examine whether Millthorpe School (Victoria Street) accessible parking is required in light of new car parking installed with recent school development</p> <p>7. Consider funding in the 2025/26 Operational Plan construction of accessible parking locations in Carcoar, Mandurama and Lyndhurst</p> <p>8. Note the preferred location for construction of a new accessible car park at Mandurama Memorial Park is accessible parking option 2 (adjacent to the amenities).</p> <p>9. Note the recommendation to investigate locating the new accessible carpark at Lyndhurst to adjoin Capital Park.</p> <p>10. Explore a further on-street accessible carparking option near the Mandurama Hall.</p>	DCS	<p>Charter updated and uploaded to website.</p> <p>Funding for projects included in 2025/26 – 2028/29 Delivery Plan and 2025/26 Operational Plan.</p> <p>Location of new accessible carpark at Lyndhurst adjoining Capital Park confirmed (diagram incorrect).</p> <p>Examination of Millthorpe School (Victoria Street) accessible parking and on-street accessible carparking option near the Mandurama Hall included in in 2025/26 – 2028/29 Delivery Plan and 2025/26 Operational Plan.</p> <p>Completed and to be removed.</p>

Date of Meeting	Res. No	Resolution	Owner	Comments
22-Apr-25	2504/014	<p>Waste Management Services - Joint Procurement Project</p> <p>RESOLVED</p> <p>That Council:</p> <p>2. Endorse the extension of the current waste collection and recycling processing services contracts with J R & E G Richards Pty Ltd until midnight 19 March 2028, in accordance with the contract.</p> <p>3. Delegate authority to the General Manager to execute the Netwaste Procurement Group Agreement with the 'Orange Group of Councils' including any required alterations to the final agreement. In regard to this agreement:</p> <p>a. agrees to establish the Project Control Group to facilitate the achievement of the objectives contemplated by the draft Agreement;</p> <p>b. to give the Project Control Group the decision-making powers contemplated by clause 4.1 of the draft Agreement and the authority to conduct the tender processes contemplated by the draft Agreement (in both cases subject to any minor amendments negotiated by the Councils);</p> <p>c. make any required application to the Office of Local Government for approval under section 358 of the Local Government Act 1993 (NSW) in relation to the Joint Procurement Group; and</p> <p>d. finalise and submit the application to the Australian Competition & Consumer Commission (ACCC) in relation to the Joint Procurement Group.</p> <p>4. Undertake community consultation regarding the proposed waste management services and a report of such consultation be provided to Council at the earliest opportunity.</p>	DPES	<p>In progress.</p> <p>See separate report enclosed in this meeting agenda.</p>

Date of Meeting	Res. No	Resolution	Owner	Comments
27-May-25	2505/014	Proposed (Part) Road Closure - Richards Lane RESOLVED That Council: 2. Approve the closure of part of Richards Lane, Millthorpe that is identified as Lot 1 DP 1314611 adjoining Lot 3 DP1232898, in accordance with s.38 Roads Act 1993. 3. Approve the land to be given as compensation for other land acquired under the Roads Act 1993. 4. Give public notice for a period of 28 days of Council's intention to classify the land as Operational Land. 5. Delegate to the Mayor and General Manager authority to execute signature and fixing of the Council Seal to facilitate the road closure and land transfer.	DIS	Moved to land register.
23-Jun-25	2506/011	Minutes of the Audit, Risk and Improvement Committee Meeting held 22 May 2025 RESOLVED That Council; 3. In accordance with 9.5 of the ARIC terms of reference undertake a review of the effectiveness of the ARIC including a review of the terms of reference. The review Committee is to comprise the Mayor, Deputy Mayor, Councillor Johnston, the General Manager and the Director Corporate Services, with a report back to Council.	DCS	Review yet to commence.

Date of Meeting	Res. No	Resolution	Owner	Comments
23-Jun-25	2506/012	Review of Council Policies RESOLVED That Council; 1. Endorse the following policies and place them on public exhibition for a period of not less than 28 days. <ul style="list-style-type: none"> • Policy Name • Access to Information Policy • Child Safe Policy • Complaints Management Policy • Corporate Credit Card Policy • Email and Internet Policy • Fraud and Corruption Control Plan and Policy • Legislative Compliance Policy • Mobile Device Usage Policy • Signs as Remote Supervision Policy • Work Health and Safety Policy • Cyber Security Framework 2. Provided no submissions are received, adopt the policies and update Council's Policy Register.	DCS	Policies currently on public exhibition closing 24 July 2025.
23-Jun-25	2506/013	Review of Enterprise Risk Management Policy and Plan RESOLVED That Council; 1. Endorse the Enterprise Risk Management Policy and Plan and place it on public exhibition for a period of not less than 28 days. 2. Provided no submissions are received, adopt the Enterprise Risk Management Policy and Plan and update Council's Policy Register.	DCS	Policy and Plan currently on public exhibition closing 24 July 2025.
23-Jun-25	2506/014	Review of Community Financial Assistance Policy RESOLVED That Council; 1. Endorse the Community Financial Assistance Policy, as amended, and place it on public exhibition for a period of not less than 28 days. 2. Provided no submissions are received, adopt the Community Financial Assistance Policy and update Council's Policy Register.	DCS	Policy currently on public exhibition closing 24 July 2025.

Date of Meeting	Res. No	Resolution	Owner	Comments
23-Jun-25	2506/015	Review of Code of Meeting Practice RESOLVED That Council endorse the Code of Meeting Practice and place it on public exhibition for a period of not less than 42 days.	DCS	Policy currently on public exhibition closing 7 August 2025.
23-Jun-25	2506/018	Minutes of the Traffic Committee Meeting held 13 June 2025 RESOLVED That Council: 2. In relation to Adelaide Lane between Ogilvy Street & Church Street Blayney; a) Endorse the proposal to implement one-way for Adelaide Lane between Ogilvy & Church Streets, to permit traffic to travel in a southerly direction only. b) Undertake public exhibition of the proposal for not less than 28 days. c) Following public exhibition, provide a further report to Traffic Committee and Council to consider and make a decision on the proposal. 5. Request Transport for NSW to undertake a speed zone review for Brady Road entry into Carcoar Village 7. Approve the application for relocation of a bus stop along Orange Road, Blayney.	DIS	Moved to traffic register.
23-Jun-25	2506/019	Part Road Closure - Newbridge Road RESOLVED That Council approve: 1. The compulsory acquisition of Lot 4 in DP 1238468 registered 26 February 2018; and 2. The making of an application to the Minister for Local Government and the Governor for approval of such compulsory acquisition; and 3. Upon acquisition, the land being classified as “operational land” under section 31 of the Local Government Act (1993); and 4. Delegation to the Mayor and General Manager to execute and fix Council’s seal on any documentation associated with the compulsory acquisition for Lot 4 DP 1238468.	DIS	Moved to land register.

Date of Meeting	Res. No	Resolution	Owner	Comments
23-Jun-25	2506/024	Lease Renewal: Part 97 Adelaide Street RESOLVED That Council; 1. Receive the report on the lease renewal of Part 97 Adelaide Street, Blayney (Lot 25 Section 14 DP 758121). 2. Endorse execution of the lease renewal to existing lease of Part 97 Adelaide Street, Blayney (Lot 25 Section 14 DP 758121) to J & M Taylor Pty Ltd by the Mayor and General Manager under Council seal, if required. 3. Delegate to the General Manager to approve minor amendments, if required.	DCS	Lessee notified of outcome by solicitor acting for Council. Awaiting endorsement of lease by lessee and then execution by Council.
23-Jun-25	2506/027	Contract S1_2025 - Supply and Delivery of Bulk Fuel RESOLVED That Council: 1. Enter into contract with the following organisations for the supply and delivery of bulk fuel: <ul style="list-style-type: none"> • Castlyn Pty Ltd. T/A Inland Petroleum • Ocwen Energy Pty Ltd T/A Lowes Petroleum Service • Petro National Pty Ltd T/A Oilsplus 2. Advise the Central NSW Joint Organisation of its decision. 3. Delegate to the General Manager authority to execute the contract and any other document necessary for the contract.	DIS	Contracts being compiled for execution.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) AUSTRALIA DAY COMMITTEE REVIEW

Department: Executive Services

Author: General Manager

CSP Link: 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community

File No: GO.ME.1

Recommendation:

That Council appoint the following to the committee to undertake a review of Blayney Shire Australia Day Committee structure:

- a. Cr X
- b. Cr X
- c. Cr X
- d. General Manager (or delegate)

Reason for Report:

For Council to nominate the composition of the review committee to undertake the review of Blayney Shire Australia Day Committee.

Report:

At its ordinary meeting of 22 October 2024, Council resolved **Resolution (2210/018)** to:

- 2. Review the structure of the Australia Day Committee following the 2025 Australia Day event.*

Direction is sought on the composition of the review committee.

Australia Day Committee:

The role of the Blayney Shire Australia Day Committee is to assess the nominations and select the award recipients in each category for the annual Australia Day Awards for Blayney Shire.

The Blayney Shire Australia Day Committee is delegated authority to make a final decision and there are no reporting requirements back to Council.

Meetings are held once a year in December, so that nominees and recipients are notified prior to Australia Day celebrations.

The EA to the General Manager provides all administrative support necessary to enable this committee to function effectively.

The committee of 5 members includes:

- The Mayor
- President of the Blayney Rotary Club
- President of the Blayney View Club
- A local Minister from Blayney Minister's Association
- The current year's Citizen of the Year recipient

Risk/Policy/Legislation Considerations:

Nil.

Budget Implications:

Nil.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) LGNSW ANNUAL CONFERENCE 2025**Department:** Executive Services**Author:** General Manager**CSP Link:** 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community**File No:** GR.ME.2

Recommendation:

That Council:

1. Nominate the Mayor as voting delegate to the 2025 LGNSW Annual Conference;
2. Approve the registration and attendance of the following persons as Blayney Shire Council Delegates to the 2025 LGNSW conference:
 - a. Mayor,
 - b. Deputy Mayor,
 - c. General Manager, and
 - d. Cr X

Reason for Report:

To appoint the voting delegate for Blayney Shire Council for the Local Government NSW (LGNSW) Annual Conference 2025.

To seek Council approval for the registration and payment of expenses as per Council Policy for Council Delegates attending the LGNSW Annual Conference.

Report:

The LGNSW Annual Conference is being held at the Panthers Penrith and Western Sydney Conference Centre from Sunday 23 November to Tuesday 25 November 2025.

Note when Council sets meeting dates at the September 2025 meeting, the November Council meeting will likely be recommended to be moved forward by 1 week to 18 November 2025.*

Councils must register the names of their delegates for voting during formal business sessions by 23 September 2025. Blayney Shire Council is entitled to 1 voting delegate, which historically has been the Mayor.

Motions are required to be submitted online by 30 September 2025 to allow printing and distribution of the Business Paper. The latest date motions can be accepted for inclusion in the Conference Business Paper is Sunday 26 October 2025.

Risk/Policy/Legislation Considerations:

Motions should be strategic, affect members statewide and introduce new or emerging policy issues and actions. The LGNSW Board will accept motions for inclusion in the Business Paper for the Conference only where they are consistent with the objects of the Association and relate to Local Government in NSW and/or across Australia.

The issue must concern or is likely to concern Local Government as a sector, seek to advance the Local Government policy agenda or the Association and/or improve governance of the association.

They must have a lawful purpose, be clearly worded and unambiguous in nature and cannot express preference for one or several members over one or several other members.

Should Councillors propose a motion it will require a title, adequate wording and background information with support evidence by a Council Resolution.

Budget Implications:

The 2025/26 budget includes an allocation for 4 persons to attend the 2025 LGNSW Annual Conference. Additional attendance may be limited by accommodation availability. Staff have reserved 4 motel rooms.

As per Council's 'Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy' Council will meet the Registration, Accommodation, Travel and Car Parking costs for Council Delegates attending the LGNSW Conference as authorised by Council Resolution.

Any additional accommodation costs incurred as a result of the attendance of partners shall be borne by the Councillor or Delegate. Should a delegate be unable to attend once registered, a substitute delegate may attend in their place at no additional charge.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) REPORT OF COUNCIL INVESTMENTS AS AT 30 JUNE 2025**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community**File No:** FM.AU.1

Recommendation:

That Council:

1. Note the report indicating Council's investment position as of 30 June 2025.
2. Note the certification of the Responsible Accounting Officer.

Reason for Report:

For Council to endorse the Report of Council Investments as of 30 June 2025.

Report:

This report provides details of Council's Investment Portfolio as of 30 June 2025.

Council's total investment and cash position as of 30 June 2025 is \$33,637,637.

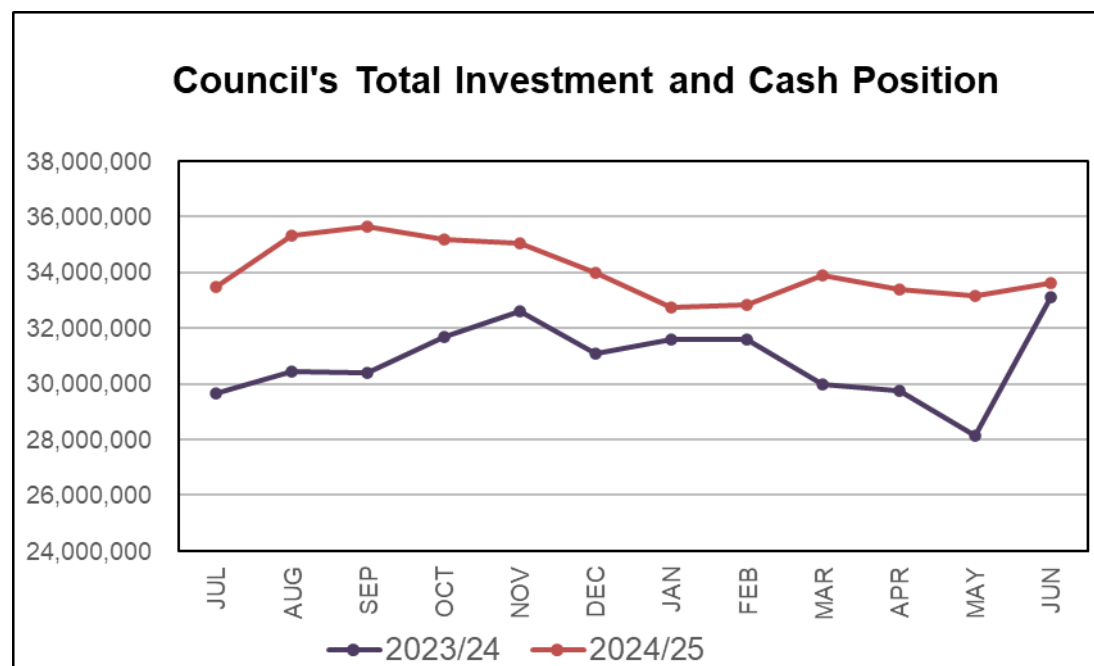
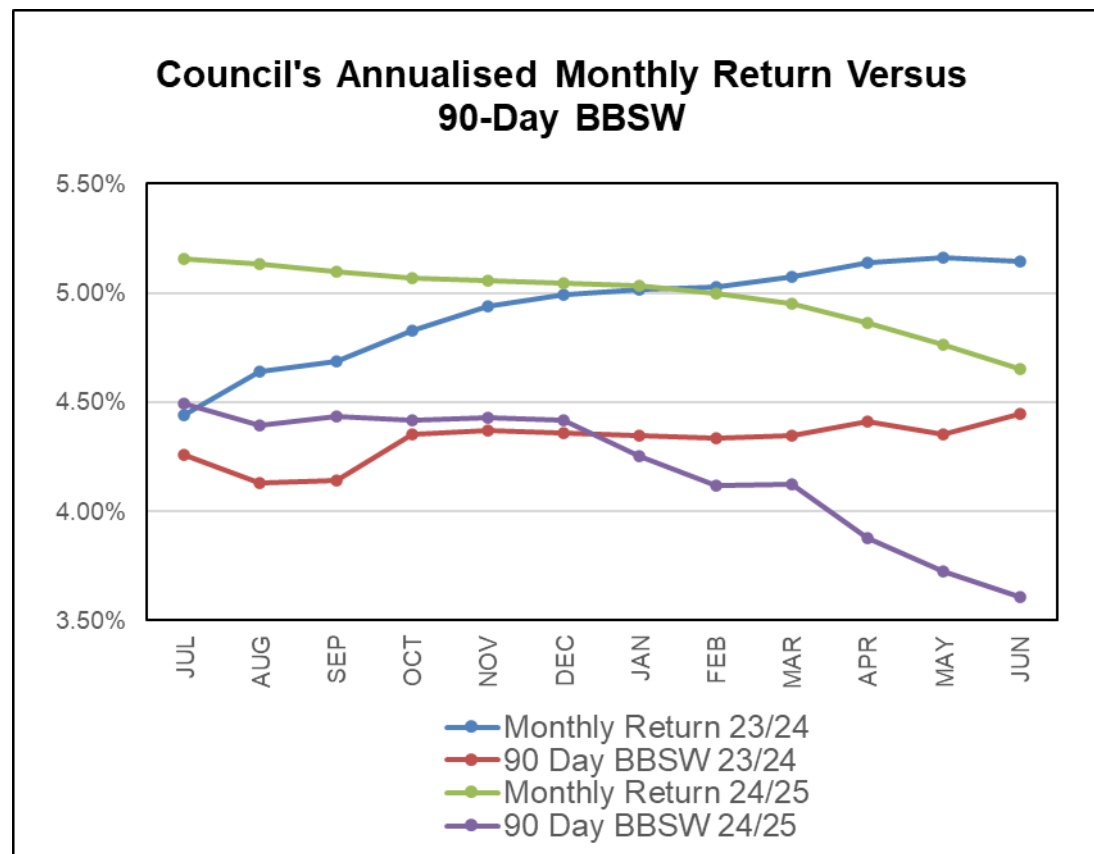
Interest on cash and investments accrued for the month of June was \$126,436. For the financial year the total interest accrued on cash and investments is \$1,644,521.

Council's monthly net return on Term Deposits (annualised) for June was 4.648% which outperformed the 90-day Bank Bill Swap Rate of 3.604%.

Significant cash inflows for the month of June included:

Funding Program	\$
2025/26 Advanced Financial Assistance Payment (50%)	1,952,746
RTR Q4 Dept of Infrastructure	556,121

There were significant cash receipts during the month of June however these were offset by large creditor invoices for finalising works in the 2024/25 financial year.



Register Of Investments and Cash as of 30 June 2025					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
CBA	Direct	A1+/AA-	01/07/2025	500,000	4.800%
CBA	Direct	A1+/AA-	01/07/2025	500,000	4.660%
Westpac	Direct	A1+/AA-	08/07/2025	500,000	4.740%
NAB	Direct	A1+/AA-	08/07/2025	500,000	5.000%
IMB Bank Ltd	Direct	A2/BBB+	15/07/2025	500,000	4.850%
ING Bank	Curve	A1/A	15/07/2025	500,000	5.290%
B & A Bank	Curve	A2/A-	22/07/2025	500,000	4.950%
ING Bank	Curve	A1/A	22/07/2025	500,000	5.220%
Westpac	Direct	A1+/AA-	29/07/2025	500,000	5.270%
Westpac	Direct	A1+/AA-	05/08/2025	500,000	4.520%
CBA	Direct	A1+/AA-	05/08/2025	500,000	4.710%
Westpac	Direct	A1+/AA-	12/08/2025	500,000	4.450%
CBA	Direct	A1+/AA-	12/08/2025	500,000	4.770%
B & A Bank	IAM	A2/A-	19/08/2025	500,000	5.000%
Westpac	Direct	A1+/AA-	26/08/2025	500,000	4.400%
CBA	Direct	A1+/AA-	26/08/2025	500,000	4.750%
Westpac	Direct	A1+/AA-	02/09/2025	500,000	4.650%
Defence Bank Ltd	Curve	A2/BBB+	02/09/2025	500,000	5.100%
Westpac	Direct	A1+/AA-	09/09/2025	500,000	4.630%
ING Bank	Curve	A1/A	09/09/2025	500,000	4.900%
CBA	Direct	A1+/AA-	16/09/2025	500,000	4.610%
Reliance Bank	Direct	Unrated	16/09/2025	500,000	5.100%
NAB	Direct	A1+/AA-	23/09/2025	500,000	4.750%
NAB	Direct	A1+/AA-	23/09/2025	500,000	5.050%
IMB Bank Ltd	Direct	A2/BBB+	30/09/2025	500,000	4.650%
NAB	Direct	A1+/AA-	30/09/2025	500,000	5.050%
CBA	Direct	A1+/AA-	07/10/2025	500,000	4.270%
Westpac	Direct	A1+/AA-	07/10/2025	500,000	5.010%
CBA	Direct	A1+/AA-	14/10/2025	500,000	4.240%
CBA	Direct	A1+/AA-	14/10/2025	500,000	4.680%
ING Bank	Curve	A1/A	21/10/2025	500,000	4.970%
NAB	Direct	A1+/AA-	28/10/2025	500,000	4.800%
NAB	Direct	A1+/AA-	04/11/2025	500,000	4.800%
Westpac	Direct	A1+/AA-	11/11/2025	500,000	5.150%
NAB	Direct	A1+/AA-	18/11/2025	500,000	4.690%
Bank of Queensland	Curve	A2/A-	25/11/2025	500,000	4.250%
Westpac	Direct	A1+/AA-	25/11/2025	500,000	4.620%
MyState Bank Ltd	Curve	A2/BBB+	02/12/2025	500,000	5.100%
Auswide Bank Ltd	IAM	A2/BBB+	09/12/2025	500,000	4.250%
Auswide Bank Ltd	IAM	A2/BBB+	09/12/2025	500,000	5.110%
Bank of Queensland	Curve	A2/A-	16/12/2025	500,000	4.650%
Westpac	Direct	A1+/AA-	06/01/2026	500,000	4.580%
NAB	Direct	A1+/AA-	13/01/2026	500,000	4.290%
Westpac	Direct	A1+/AA-	20/01/2026	500,000	4.090%
NAB	Direct	A1+/AA-	20/01/2026	500,000	4.280%
Bank of Queensland	Curve	A2/A-	27/01/2026	500,000	4.250%
NAB	Direct	A1+/AA-	27/01/2026	500,000	4.900%

NAB	Direct	A1+/AA-	03/02/2026	500,000	4.300%
NAB	Direct	A1+/AA-	10/02/2026	500,000	4.300%
Westpac	Direct	A1+/AA-	17/02/2026	500,000	4.770%
NAB	Direct	A1+/AA-	24/02/2026	500,000	4.200%
Westpac	Direct	A1+/AA-	24/02/2026	500,000	4.740%
Reliance Bank	Direct	Unrated	03/03/2026	500,000	4.650%
ING Bank	IAM	A1/A	10/03/2026	500,000	4.650%
NAB	Direct	A1+/AA-	17/03/2026	500,000	4.200%
CBA	Direct	A1+/AA-	17/03/2026	500,000	4.220%
NAB	Direct	A1+/AA-	24/03/2026	500,000	4.150%
Westpac	Direct	A1+/AA-	31/03/2026	500,000	4.570%
NAB	Direct	A1+/AA-	07/04/2026	500,000	4.180%
Westpac	Direct	A1+/AA-	28/04/2026	500,000	4.170%
ING Bank	IAM	A1/A	09/06/2026	500,000	4.050%
MyState Bank Ltd	Curve	A2/BBB+	30/06/2026	500,000	4.200%
Total Investments				31,000,000	4.648%
Commonwealth Bank - At Call Account ⁽¹⁾				1,096,267	3.750%
Commonwealth Bank Balance - General ⁽¹⁾				1,491,785	3.700%
Reliance Bank ⁽¹⁾				49,585	0.000%
Total Cash and Investments				33,637,637	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾			3.604%
		RBA Cash Rate ⁽¹⁾			3.850%

1. % Interest rates as at end of reporting period.

Summary of Investment (Cash) Movements - June 2025		
Financial Institution	Amount \$	Commentary
NAB	(522,797)	Term deposit matured 03/06/2025
NAB	500,000	Term deposit reinvested 03/06/2025
Auswide Bank	(526,427)	Term deposit matured 10/06/2025
Auswide Bank	500,000	Term deposit reinvested 10/06/2025
ING Bank	(511,747)	Term deposit matured 10/06/2025
ING Bank	500,000	Term deposit reinvested 10/06/2025
NAB	(523,859)	Term deposit matured 17/06/2025
NAB	500,000	Term deposit reinvested 17/06/2025
NAB	(524,368)	Term deposit matured 24/06/2025
NAB	500,000	Term deposit reinvested 24/06/2025
Westpac	(509,746)	Term deposit matured 24/06/2025
Westpac	500,000	Term deposit reinvested 24/06/2025
MyState Bank Ltd	500,000	New term deposit 30/06/2025
BOQ	500,000	New term deposit 30/06/2025

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum %	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	68%	21,000,000
A- Category	40%	18%	5,500,000
BBB+ Category	25%	11%	3,500,000
BBB Category	5%	0%	-
BBB- Category and below: Local ⁽¹⁾ ADI's	10%	3%	1,000,000
BBB+ / BBB / BBB- & below categories combined	25%	15%	
1. ADI's located within the Local Government Area			31,000,000

Individual Institution Limit	Rating	Policy Maximum \$	Current Holding \$
Auswide Bank	A2/BBB+	1,000,000	1,000,000
Bank of Queensland	A2/A-	3,000,000	1,500,000
Bendigo & Adelaide Bank	A2/A-	3,000,000	1,000,000
CBA	A1+/AA-	8,000,000	5,000,000
Defence Bank Ltd	A2/BBB+	1,000,000	500,000
IMB Bank Ltd	A2/BBB+	1,000,000	1,000,000
ING Bank	A1/A	3,000,000	3,000,000
MyState Bank Ltd	A2/BBB+	1,000,000	1,000,000
NAB	A1+/AA-	8,000,000	8,000,000
Reliance Bank	Unrated	1,000,000	1,000,000
Westpac	A1+/AA-	8,000,000	8,000,000
Total Investments			31,000,000

Summary of Restricted, Allocated and Unrestricted Cash & Investments			
	Actual 30/06/2024 \$ 000's	Actual ⁽²⁾ 30/06/2025 \$ 000's	Forecast ⁽¹⁾ 30/06/2025 \$ 000's
External Cash Restrictions	18,340	18,195	10,602
Internal Cash Allocations	10,608	9,802	6,361
Total Restricted, Allocated Cash & Investments	28,948	27,997	16,963
Unrestricted Cash	4,094	5,641	5,914
Total Restricted, Allocated and Unrestricted Cash & Investments	33,042	33,638	22,877

⁽¹⁾ Balances forecasted are informed by the Long-Term Financial Plan and based on the best available information at time of preparation.

⁽²⁾ Balances are indicative and represent best available information as at 30/06/2025. Further adjustments are still anticipated throughout finalisation of the 2024/25 Financial Statements and the final unrestricted cash figure is likely to vary.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s.625 of the Local Government Act (1993), the Local Government (General) Regulation (2021) and Council Policy

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s.625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) COMPLIANCE AND REPORTING ACTIVITIES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community**File No:** IM.CO.3**Recommendation:**

That Council note the report on Compliance and Reporting Activities for the six month period to June 2025.

Reason for Report:

For Council to be updated on compliance and reporting activities for the six month period to June 2025.

Report:

The Office of Local Government (OLG) issues all councils with a calendar of compliance and reporting activities annually. These activities are statutory obligations required under various pieces of Local Government (LG) legislation.

This report outlines compliance and reporting activities undertaken for the six month period to June 2025:

Activity	Legislation	Due Date	Completion Date
Issue 3rd Rates Instalment notices	LG. Act s.562	31/01/2025	17/01/2025
Ledgers prepared for 6 monthly inspection by Auditors	LG. Reg. cl.228	31/01/2025	31/01/2025
Submission of Quarterly Budget Review Statement to Council (2 nd Quarter)	LG. Reg. cl.203(1)	28/02/2025	25/02/2025
Delivery Program progress report to Council	LG. Act s.404(5)	Six monthly	25/02/2025
Review of Code of Conduct (all)	LG. Act s.440	30/09/2026	25/02/2025
Endorsement of Community Strategic Plan	LG. Act s.402	30/06/2025	25/03/2025
Issue 4 th Rates Instalment notices	LG. Act s.562	30/04/2025	11/04/2025
Adoption of payment of expenses and provision of facilities to Mayor and Councillors policy	LG. Act s.252	30/09/2026	22/04/2025
Submission of Quarterly Budget Review Statement to Council (3 rd Quarter)	LG. Reg. cl.203(1)	31/05/2025	27/05/2025
Adoption of Resourcing Strategy	LG. Act s.403	30/06/2025	23/06/2025
Adoption of 2025/26-2028/29 Delivery Program and 2025/26 Operational Plan	LG. Act s.404 and s.405	30/06/2025	23/06/2025

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) LEASE OF INDUSTRIAL LAND FOR AGISTMENT PURPOSES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 4. A diverse, vibrant and sustainable economy**File No:** PM.TN.10**Recommendation:**

That Council approve lease of industrial land Paddocks to the following applicants, for the period ending 29 February 2028 (with a 1 year option), for the annual amounts shown (indexed by CPI):

Lot	Title particulars	Name	Amount p.a.
2	Lot 1, DP 842577	R. Hobby	\$200
9	Part Lot 24, DP 1288588	N.Collins	\$500

Reason for Report:

For Council to consider expressions of interest received for vacant industrial land previously offered in an Expression of Interest for Lease of Industrial Land for Agistment Purposes and not allocated. Lots for consideration are Lot 2 and Lot 9.

Report:

In February 2025 Council advertised Expressions of Interest (EOI) for Lease of Industrial Land for Agistment Purposes in the Blayney Industrial Estate. There were 2 lots that Council did not receive offers for, being Lot 2 and Lot 9.

Tender Lot Number	Approx. size	Water Available	Property Description
2	2.109 ha	No	8 Tollbar Street, Blayney Lot 1, DP 842577
9	2.600 ha	No	Saleyards Paddocks (Lowe St.) Part Lot 24, DP 1288588

An Expression of Interest for these lots was promoted and at the closing date Council received the following offers:

Lot	Title particulars	Name	Amount p.a.
2	Lot 1, DP 842577	R. Hobby	\$200
9	Part Lot 24, DP 1288588	N.Collins	\$500

While the offers are on the low side, the lots do not have access to metered water and are invariably not sought after.

A condition of leasing is that 4 weeks' notice can be given to the lessee to vacate if Council has an interested party to purchase or lease land for a commercial purpose.

The lease period, if approved, would be for the period to 29 February 2028 with an option of a further year. Lease amounts are indexed annually by CPI on 1 March.

The leasing of land assists Council with management of land for fire and weeds while affording the opportunity for interested parties to obtain access to land for animal grazing.

Risk/Policy/Legislation Considerations:

Should Council choose not to allocate this lease a program of maintenance of land will be required to manage weeds and fire hazards.

Budget Implications:

Income generated will help to offset expenditure associated with land held including insurance and land rates.

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | Map of available Industrial Land for lease | 1 Page |
| 2 | Template lease document | 4 Pages |

Attachments (separate document)

Nil

Lots available in the Industrial Estate and Saleyards Holding Paddocks

Below is a map and aerial imaging of Lots available numbered 1 to 12 highlighted.



Lease of Land between Blayney Shire Council and <name> for the period of <date> to 29 February 2028.

Land offered for lease is shown on the attached map being Lot X (*title particulars*) with the lease fee commencing at **\$X** per annum, for the period of **<date>** to 29 February 2028.

The lessee agrees to the following conditions:

Conditions by Council:

1. Lease fee will apply as set out in this agreement and paid to Council.
2. The Council hereby leases and authorises the Lessee to enter upon and use for the purpose of grazing use only that piece of land described in the Lease Agreement.
3. The Lease remains in force for the period specified within the agreement.
4. The Lessee shall comply with the terms and conditions specified in this document.
5. Council does not make or give any warranty, promise or covenant to the Lessee for quiet enjoyment of the lease area.
6. Purpose - The Lessee shall have the use of the area for the purpose of grazing, other activities shall not be conducted without the written consent of Council.
7. Control of Rubbish - The Lessee shall keep the said area and buildings, where in existence, clean and tidy and all papers and other rubbish shall be collected and removed.
8. Lessee not to Permit Nuisance - The Lessee shall not do or permit or suffer anything in or upon the land which may be or become a nuisance or annoyance or cause of damage to the owner or to the owners or occupiers of other property in the neighbourhood. The Trust reserves the right to remove form or refuse entry to the reserve/land any person regardless of any arrangements or contract with the lessee.
9. Protection of Trees - During the continuance of this Lease the Lessee will not cut down, fall, injure or destroy any growing or living timber standing or being upon the land. No removal of dead timber for firewood is permitted.
10. Burn Off - The Lessee shall not carry out any burning off on the land leased except with the consent of the Council in writing first obtained and after compliance with the requirements of the Rural Fires Act, 1997, as amended by subsequent Acts. Any consent granted in accordance with this condition shall be subject to such conditions as the Council may impose.
11. Fire Hazard - The lot cannot become a fire hazard. Should the lot, in Council's opinion become a fire hazard, Council will arrange for the lot to be slashed at the expense of the lessee.
12. Control of Noxious Weeds and Animals - The Lessee will during the continuance of this Lease use all proper means for keeping down and exterminating upon the land all rabbits and other vermin and noxious animals and insects and all noxious weeds and plants and comply with all laws and regulations now or hereafter in force with relation to the keeping down or extermination of same.

13. Fencing - The Lessee shall provide and maintain stock proof fencing where necessary around the perimeter of the land so as to prevent stock from straying and a swing gate installed to allow access for vehicles up to 4 metres wide. When installing or replacing fences the Lessee should consult with adjoining landowners prior to erection.

The Lessee must regularly inspect the stock proof fencing that encloses the stock on the land to satisfy themselves that the fencing is stock proof. The Lessee must be aware that they hold absolute legal liability for any damage or loss to any party caused by the escape of grazing animals from the subject land. Council cannot accept liability for damage or loss to any party caused by animals escaping the subject land due to a failure of the Lessee to inspect and maintain stock proof fencing.

14. Insurance Council requires the applicant to hold a current Public Liability Insurance Cover policy to the value of \$20 million, which nominates Blayney Shire Council as a principal. The lessee shall furnish a copy of insurance cover to Council every year following renewal.
15. The Lessee shall indemnify and keep indemnified the Council against all actions, suits, claims, debts, obligations and other liabilities during the continuation of the Lease and further.
16. The Lessee shall maintain all other insurances as may be required by the Workers' Compensation Act or any other Act or Acts of Parliament in regard to the conduct of activities of the lessee on the demise premises. Copy of such is to be forwarded to the Council.
17. Water - For those lots that have water supplied the costs of water usage and maintenance will be the responsibility of the lessee.
18. Rates & Charges - Council Rates will remain the responsibility of Blayney Shire Council unless lease agreement stipulates otherwise.
19. Access - In the case of land with access road / right of way, for access to other properties which are leased for grazing purposes, gates shall be provided at both ends for access by adjoining lessee.
20. Council Access - The Council may by its Agents, Servants or Workman enter upon the land described in the Schedule hereto or any part thereof during the continuance of this agreement. No relationship of the landlord and tenant is or is intended to be created between the parties hereto by virtue of this lease or in any way whatsoever.
21. Usage - Council limits the use of the lots to animal grazing. Under no circumstances are hazardous or toxic substances allowed on Council properties.
22. Sublet - The Lessee shall not assign, sub-let or otherwise deal with the demised premises without the consent of Council.
23. Fixtures – The ownership of existing fixtures will be decided prior to the establishment of a new lease. Any new fixtures erected after a new lease is granted will be owned by the Lessee and must be maintained during the period of the lease. The transfer of fixtures owned by an outgoing Lessee is their responsibility.
24. The Lessee shall not interfere with any other person authorised by the Council to use the reserve or any part thereof.
25. Termination of agreement - If, for any reason, these conditions are breached, Council reserves the right to terminate the lease. Termination of this agreement may be terminated by either part by four (4) weeks' notice in writing to the other and shall be sufficiently served if left at the last known address of the Lessee.

26. Council inspection – An inspection will take place annually to ensure the lessee is adhering to all conditions of the lease. Any failure to meet Council's criteria will terminate the lease immediately upon inspection, with one weeks' notice to be made available to transport stock/equipment from the lot. Should the applicant not remove all articles from the lot within the week, all articles will be impounded, with release of such articles being at the appropriate rate specified in Council's Fees & Charges listing for the current year.
27. The lot will be available for purchase or lease for a commercial purpose to any party during the term of the lease. Council can terminate the lease in writing, giving the applicant four weeks' notice to vacate the land.

Lease payments made in advance will be refunded on a pro-rata basis. The lessee will have the right to remove any internal fencing the lessee has erected.

28. The initial lease payment is payable upon signature of the lease and annually thereafter. A tax invoice will be issued and must be paid in full within 30 days of issue. The invoice period shall be 1 March to 29 February annually or pro-rata based on a lesser period where applicable.
29. The lease fee will be subject to an increase every year on the lease renewal date based on the annual All Australian Weighted Consumer Price Index published for the December quarter of the previous year.
30. For those lots that have water supplied, the costs of water usage and maintenance will be the responsibility of the applicant.
31. The lease shall be for a period of three years, unless terminated, with a one year option.
32. Lessee shall be nominated as the PIC (Property Identification Code) Manager, for legislative compliance purposes, with Local Lands Services (LLS) NSW and contact details shall be furnished and updated as required.
33. The Lessee / Licensee shall apply for a Property Identification Code (PIC) with Local Land Services (LLS) and furnish details to Council within 1 month of lease commencement. More information is available from the LLS website: <https://www.lls.nsw.gov.au/i-want-to/apply-for-a-property-identification-code>

The terms and conditions of this lease are accepted and understood.

<name> (Lessee) Date: _____

Received by Council: _____

Insurance Certificate Supplied: YES / NO

 General Manager, Blayney Shire Council (Lessor) Date: _____



11) REVIEW OF AGENCY INFORMATION GUIDE**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community**File No:** IM.CO.3

Recommendation:

That Council adopt the Agency Information Guide and Proactive Release Program for the ensuing 12 months and make it available through Council's website.

Reason for Report:

For Council to review and adopt Council's Agency Information Guide.

Report:

Council is required to review and adopt its Agency Information Guide at intervals of not more than 12 months.

An Agency Information Guide serves the purpose to assist members of the public to find Council information that they seek and is as a document that:

- a) describes the structure and functions of the Council, and
- b) describes the ways in which the functions (including, in particular, the decision-making functions) of the Council affect members of the public, and
- c) specifies any arrangements that exist to enable members of the public to participate in the formulation of the Council's policy and the exercise of the Council's functions, and
- d) identifies the various kinds of government information held by the Council, and
- e) identifies the kinds of government information held by the Council that the Council makes (or will make) publicly available, and
- f) specifies the manner in which the Council makes (or will make) government information publicly available, and
- g) identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.

Council last adopted this guide at its July 2024 meeting.

Council must make government information publicly available as provided by its Agency Information Guide. This is done via Council's website where practical.

A review of Council's current document was undertaken with minor amendments and updates effected.

Risk/Policy/Legislation Considerations:

Council must review and adopt an Agency Information Guide on an annual basis pursuant to s.21 of the Government Information (Public Access) Act.

Budget Implications:

Nil.

Enclosures (following report)

1 Blayney Shire Council Agency Information Guide 14 Pages

Attachments (separate document)

Nil

BLAYNEY SHIRE COUNCIL



AGENCY INFORMATION GUIDE

Prepared in accordance with the provisions of Section 20 of the
Government Information (Public Access) Act.

CONTENTS

STRUCTURE AND FUNCTIONS OF COUNCIL.....	3
Introduction.....	3
Overview.....	3
Organisational Structure	5
Council Functions	6
HOW COUNCIL FUNCTIONS AFFECT MEMBERS OF THE PUBLIC	7
HOW MEMBERS OF THE PUBLIC CAN PARTICIPATE IN COUNCIL'S POLICY DEVELOPMENT AND THE EXERCISE OF FUNCTIONS.....	8
1. Representation.....	8
2. Personal Participation	8
INFORMATION HELD BY BLAYNEY SHIRE COUNCIL.....	10
1. Records.....	10
2. Policy Documents	10
3. General Information.....	10
HOW MEMBERS OF THE PUBLIC MAY ACCESS AND AMEND COUNCIL DOCUMENTS CONCERNING THEIR PERSONAL AFFAIRS	12
ACCESS TO INFORMATION HELD BY THE COUNCIL	12
Open Access Information.....	12
Proactive Release of Information	12
Informal Access Requests	12
Formal Access Applications	12
Additional Information	13
Copyright	13
Interaction with privacy legislation.....	13
Disclosure Log	13
PUBLIC OFFICER – RIGHT TO INFORMATION OFFICER	14
INFORMATION AND PRIVACY COMMISSION NSW	14

STRUCTURE AND FUNCTIONS OF COUNCIL

INTRODUCTION

Blayney Shire Council has adopted this Agency Information Guide (Guide) in accordance with section 20 of the Government Information (Public Access) Act (GIPA Act).

By describing Council's functions, responsibilities and organisational structure, the Guide aims to promote a better understanding of Council's work in our community. It also describes the various types of information held by Council, how that information can be accessed and how members of the public can participate in Council's decision-making processes.

OVERVIEW

Blayney Shire Council is constituted under the Local Government Act and was proclaimed in August 1978.

The Council is an undivided area, with seven (7) Councillors. The Mayor and Deputy Mayor are elected for a 2 year term by the Councillors from among their numbers.

The roles of the Councillors, as members of the elected body are:

- to direct and control the affairs of the Council in accordance with the Local Government Act and other applicable legislation
- to participate in the optimum allocation of the Council's resources for the benefit of the area
- to play a key role in the creation and review of the Council's policies, objectives and criteria relating to the exercise of the Council's regulatory functions
- to review the performance of the Council and its delivery of services, management plans and revenue policies of the Council

The role of a Councillor, as an elected person, is as follows:

- to be active and contributing member of the governing body of Council
- to make considered and well - informed decisions as a member of the governing body
- to participate in the development of the integrated planning and reporting framework
- to represent the collective interests of residents, ratepayers and the local community
- to facilitate communication between the local community and the governing body
- to uphold and represent accurately the policies and decisions of the governing body
- to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor.

The Mayor presides at meetings of the Council, carries out the civic and ceremonial functions of the office, exercises, in cases of necessity, the decision making functions of the body politic, between its meetings and performs any other functions that the Council determines.

The role of the Mayor is as follows:

- to be the leader of Council and a leader in the local community
- to advance community cohesion and promote civic awareness
- to be the principal member and spokesperson of the governing body, including representing the views of Council as to its local priorities
- to exercise, in cases of necessity, the policy making functions of the governing body of council between meetings of Council
- to preside at meetings of Council
- to ensure that meetings of Council are conducted efficiently, effectively and in accordance with the Act

-
- to ensure the timely development and adoption of the strategic plans, programs and policies of Council
 - to promote the effective and consistent implementation of the strategic plans, programs and policies of Council to
 - to promote partnerships between Council and key stakeholders
 - to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of Council
 - in conjunction with the General Manager to ensure adequate opportunities and mechanisms for engagement between Council and the local community
 - to carry out the civic and ceremonial functions of the mayoral office
 - to represent Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level
 - in consultation with the Councillors, to lead performance appraisals of the General Manager
 - to exercise any other functions of Council that Council determines. to

The Principal Officer of the Council is the General Manager. The General Manager is responsible for the efficient operation of the Council's organisation and for ensuring the implementation of Council decisions.

The role of the General Manager is as follows:

- to conduct the day-to-day management of Council in accordance with the strategic plans, programs, strategies and policies of Council
- to implement, without undue delay, lawful decisions of Council
- to advise the Mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of Council
- to advise the Mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of Council and other matters related to Council
- to prepare, in consultation with the Mayor and the governing body, Council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report
- to ensure that the Mayor and Councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions
- to exercise any of the functions of Council that are delegated by Council to the General Manager
- to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by Council
- to direct and dismiss staff
- to implement Council's workforce management strategy
- to implement Council's Equal Employment Opportunity Management Plan
- any other functions that are conferred or imposed on the General Manager by or under the *Local Government Act 1993* or any other Act.

To assist the General Manager in the exercise of these functions, there are 3 Directorates of Council headed by a director. These Directorates are:

- Corporate Services
- Planning and Environmental Services
- Infrastructure Services

ORGANISATIONAL STRUCTURE

The functional structure of the organisation is set out in the below diagram:



COUNCIL FUNCTIONS

Council has functions conferred or imposed on it by the Local Government Act. These functions include:

SERVICE FUNCTIONS	REGULATORY FUNCTIONS	ANCILLARY FUNCTIONS	REVENUE FUNCTIONS	ADMINISTRATIVE FUNCTIONS	ENFORCEMENT FUNCTIONS
Including: * Provision of community health, recreation, education & information services * Environmental protection * Waste removal & disposal * Land & property, industry & tourism development & assistance * Civil Infrastructure Planning * Civil Infrastructure Maintenance & Construction	Including: * Approvals * Orders * Building Certificates	Including: * Resumption of land * Powers of entry and inspection	Including: * Rates * Charges * Fees * Borrowings * Investments	Including: * Employment of staff * Management plans * Financial reporting * Annual reports	Including: * Proceedings for breaches of the Local Government Act & Regulations and other Acts & Regulations * Prosecution of offences * Recovery of rates and charges

As well as the Local Government Act, Council has powers under a number of other Acts including:

Biosecurity Act 2015

Community Land Development Act 1989

Companion Animals Act 1998

Contaminated Land Management Act 1997

Conveyancing Act 1919

Environmental Planning and Assessment Act 1979

Fire and Rescue NSW Act 1989

Fluoridation of Public Water Supplies Act 1957

Food Act 2003

Government Information (Public Access) Act 2009

Heritage Act 1977

Library Act 1939

Privacy & Personal Information Protection Act 1998

Protection of the Environment Operations Act 1997

Public Health Act 2010

Recreation Vehicles Act 1983

Roads Act 1993

State Emergency & Rescue Management Act 1989

State Emergency Service Act 1989

Strata Schemes Management Act 2015

Swimming Pools Act 1992

HOW COUNCIL FUNCTIONS AFFECT MEMBERS OF THE PUBLIC

As a service organisation, the majority of the activities of Blayney Shire Council have an impact on the public. The following is an outline of how the broad functions of Council affect the public.

Service functions affect the public as Council provides services and facilities to the public. These include provision of human services such as libraries, halls and community centres, recreation facilities, infrastructure and the removal of garbage.

Regulatory functions place restrictions on developments and buildings to ensure that they meet certain requirements affecting the amenity of the community and not endanger the lives and safety of any person. Members of the public must be aware of, and comply with, such regulations.

Ancillary functions affect only some members of the public. These functions include, for example, the resumption of land or the power for Council to enter onto a person's land. In these circumstances, only the owner of the property would be affected.

Revenue functions affect the public directly in that revenue from rates and other charges paid by the public is used to fund services and facilities provided to the community.

Administrative functions do not necessarily affect the public directly but have an indirect impact on the community through the efficiency and effectiveness of the service provided.

Enforcement functions only affect those members of the public who are in breach of certain legislation. This includes matters such as the non-payment of rates and charges and unregistered dogs.

Community planning and development functions affect areas such as cultural development, social planning and involves:

- Advocating and planning for the needs of our community. This includes initiating partnerships; participating on regional, State or Commonwealth working parties; and preparation and implementation of the Community Plan.
- Providing support to community and sporting organisations through provision of grants, training and information.
- Facilitating opportunities for people to participate in the life of the community through the conduct of a range of community events such as Australia Day Awards and Youth Week, as well as promoting events of others.

HOW MEMBERS OF THE PUBLIC CAN PARTICIPATE IN COUNCIL'S POLICY DEVELOPMENT AND THE EXERCISE OF FUNCTIONS

Blayney Shire Council supports the principles of open government and encourages community involvement in policy development and general activities of Council. There are a number of avenues available to members of the public to enable participation in policy development and the general activities of Council. These avenues can be broken down into two categories, namely:

- by making representations to Councillors;
- through personal participation in Council events.

1. REPRESENTATION

Local Democracy

Councils in New South Wales are elected every four years. The next election for the election of councillors in the Blayney Shire is scheduled for September 2028.

At each election for Blayney Shire Council, voters elect seven Councillors for a four-year term. The Mayor is elected for a 2 year term by the Councillors from among their numbers. All residents of the area who are on the electoral roll are eligible to vote. Property owners who live outside of the area and rate paying lessees can also vote but must register their intention to vote on the non-residential roll. Voting is compulsory.

Making Representations to Councillors

Residents are able to raise issues with, and make representations to, the elected Councillors. The Councillors, if they agree with the issue or representation, may pursue the matter on the resident's behalf thus allowing members of the public to influence the development of policy.

Appointments with Mayor

After speaking to Councillors and/or appropriate staff, members of the public may make an appointment with the Mayor to discuss issues that require further attention.

2. PERSONAL PARTICIPATION

Open Council Meetings

Blayney Shire Council meets regularly at Ordinary Council meetings to discuss local issues and make decisions on behalf of the community. All meetings of Council are open to the public and residents are welcome to attend, unless closed for specific reasons under the *Local Government Act*. Meetings are also [streamed](#) from Council's website for viewing by members of the public and residents. Ordinary [Council meeting](#) dates for the forthcoming year are determined by Council each year and are usually held on the third Tuesday of the month.

Public Address to Council

Members of the public are able to attend [Council meetings](#) (either third or fourth Tuesday of each month as determined by Council) in the Blayney Shire Community Centre - Council Chamber, 41 Church Street, Blayney.

The opportunity is offered to interested persons to address Council prior to meetings on any matters that are within its jurisdiction. A [Public Forum Speaker Request Form](#) must be completed and lodged before scheduled deadline of 4.30pm on the day of the Council meeting. Forms are available from Council's website: <https://www.blayney.nsw.gov.au/council/council-meetings/public-speaker-request>

Section 355 Committees

There are several [Committees](#) to which Council has delegated a function of Council to under s.355 of the Local Government Act. Council has the following community committees comprising and including members of the public:

- Blayney Shire Audit, Risk and Improvement Committee
- Blayney Shire Council Australia Day Committee
- Blayney Shire Financial Assistance Program Committee
- Blayney Shire Floodplain Management Committee
- Disability Inclusion Working Group

Community committee meeting times are promoted on Council's website and meeting calendar within [Council Business Paper Agendas](#). Invitations for membership of committees are called after Council elections and as committee vacancies arise. Notification of vacancies are publicised on Council's website and in the local newspaper. Members of the public interested in being involved with any community committee should contact Council in the first instance to enquire of any vacancies.

Public Exhibitions / Submissions to Council

[Public exhibition](#) of Council documents are an important way for the community to participate in local government. Members of the community can submit feedback on proposed policies, plans, projects or development that Council is considering. Members of the public can, either personally or in writing, address any matter that falls within Council jurisdiction.

Information provided to Council in correspondence, submissions or requests, including personal information such as names and addresses may be made publicly available in accordance with the GIPA Act.

Other Means

Members of the community are able to access government information.

Council's website at www.blayney.nsw.gov.au is regularly updated with information on Council's activities, meeting agendas and business papers. The website also publishes notices and exhibitions, tenders, news items, events and many Council documents and reports. The website is reviewed and updated on a regular basis to ensure information is accurate and timely.

Council also provides information and connects with the community on Council activities, decisions, and programs on our social media platforms:

- Facebook
- YouTube
- LinkedIn

INFORMATION HELD BY BLAYNEY SHIRE COUNCIL

Council holds a wide range of information, in both hard copy and electronic form in respect of the wide range of functions undertaken by it. That information is contained in:

1. Records – either physical or electronic
2. Policy documents
3. General Information

1. RECORDS

Prior to 1996 Council had a “hard copy” records system, with material being held as physical records. Since then, Council’s records have been maintained in electronic format, physical records being dispensed with, except for development/building/construction applications.

Council’s records are not available on the website however this information may be made available either by informal release or via an access application, unless there is an overriding public interest against disclosure of the information, in accordance with the provisions of the GIPA Act.

Members of the public who require an informal release or an access application can do so by contacting the Right to Information Officer at Council on telephone (02) 6368 2104.

2. POLICY DOCUMENTS

Council’s policies are maintained in a policy register – access to which is available from Council’s website using the following link: <https://www.blayney.nsw.gov.au/council/council-information/council-policies>

3. GENERAL INFORMATION

The following list of general information held by Council has been divided into four sections as outlined by the Government Information (Public Access) Regulation 2018:

- a. Information about Council;
- b. Plans and Policies;
- c. Information about Development Applications;
- d. Approvals, Orders and other Documents.

The Government Information (Public Access) Regulation 2018 requires that these documents held by Council, are to be made publicly available for inspection, free of charge. The public is entitled to inspect these documents either on Council’s website (unless there is an unreasonable additional cost to Council to publish these documents on the website) or at the offices of the Council during ordinary office hours or at any other place as determined by the Council. Any current and previous documents of this type may be inspected by the public free of charge. Copies can be supplied for reasonable copying charges.

These documents are:

a. Information about Council

- The model code of conduct prescribed under section 440 (1) of the LGA
- Council’s adopted Code of Conduct
- Code of Meeting Practice
- Annual Report
- Annual Financial Reports
- Auditor’s Report
- Community Strategic Plan

-
- Delivery and Operational Plan including resourcing strategy documentation such as Workforce Plan; Long-term Financial Plan; and Asset Management Plans
 - EEO Management Plan
 - Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy
 - Annual Reports of Bodies Exercising Functions Delegated by Council
 - Any Codes referred to in the Local Government Act
 - Returns of the Interests of Councillors, Designated Persons and Delegates
 - Agendas and Business Papers for any meeting of Council or any Committee of Council
 - Minutes of any meeting of Council or any Committee of Council
 - Departmental Representative Reports presented at a meeting of Council
 - Land Register
 - Register of Investments
 - Register of Delegations
 - Register of Graffiti removal works
 - Register of current Declarations of Disclosures of Political donations
 - Register of Voting on Planning Matters
- b. Plans and Policies**
- Local Policies adopted by Council concerning approvals and orders
 - Plans of Management for Community Land
 - Environmental Planning Instruments, Development Control Plans and Contribution Plans
- c. Information about Development Applications**
- Development Applications and any associated documents received in relations to a proposed development:
- Home Warranty Insurance documents
 - Construction Certificates
 - Occupation Certificates
 - Structural Certification Documents
 - Town Planner Reports
 - Submissions received on Development Applications
 - Heritage Consultant Reports
 - Tree Inspection Consultant Reports
 - Acoustic Consultant Reports
 - Land Contamination Consultant Reports
 - Records of decisions on Development Applications including decisions on appeals
 - Records describing general nature of documents that Council decides to exclude from public view including internal specifications and configurations, and commercially sensitive information
- d. Approvals, Orders and Other Documents**
- Applications for approvals under Part 1 of Chapter 7 of the LGA
 - Applications for approvals under any other Act and any associated documents received
 - Records of approvals granted or refused, any variation from Council Policies with reasons for the variation, and decisions made on appeals concerning approvals
 - Orders given under Part 2 of Chapter 7 of the LGA, and any reasons given under section 136 of the LGA
 - Orders given under the Authority of any other Act
 - Records of Building Certificates under the Environmental Planning and Assessment Act
 - Plans of land proposed to be compulsorily acquired by Council
 - Compulsory Acquisition Notices
 - Leases and Licenses for use of Public Land classified as Community Land

HOW MEMBERS OF THE PUBLIC MAY ACCESS AND AMEND COUNCIL DOCUMENTS CONCERNING THEIR PERSONAL AFFAIRS

As far as practicable, Council documents will be accessible by members of the public during office hours.

Persons interested in obtaining access to documents or who wish to seek an amendment to the Council's records concerning their personal affairs, should contact a Customer Service Officer. If you experience difficulty in obtaining documents or information you should contact Council's Public Officer.

ACCESS TO INFORMATION HELD BY THE COUNCIL

Blayney Shire Council is dedicated to good public decision making, transparency and accountability, and will provide access to information in accordance with the provisions of the GIPA Act.

Council has adopted a policy on access to information (Policy 2G: Access to Information), to facilitate public access to the information held by Council. This policy is publicly available from Council's policy register on Council's website using the following link:

<https://www.blayney.nsw.gov.au/council/council-information/council-policies>

In accordance with the GIPA Act, Council will make information available to the public in the following ways, unless there is an overriding public interest against disclosure of information:

OPEN ACCESS INFORMATION

Through the mandatory disclosure of open access information (see above, Information Held by Council) – where practicable, this information will be made available free of charge on Council's website. Where it is not practicable for Council to provide open access information on the website, the information will be made available free of charge in at least one other format.

To access information that is not currently available on Council's website, please contact Council's Right to Information Officer on (02) 6368 2104.

PROACTIVE RELEASE OF INFORMATION

Through the proactive release of as much information as possible – this information will be made available free of charge, or at the lowest reasonable cost.

INFORMAL ACCESS REQUESTS

In response to an informal request (without the need for a formal application, unless there are good reasons to require one) – this information will be made available free of charge, subject to any reasonable conditions that may be imposed by Council. Where information sought requires significant allocation of staff resource fees will be payable. Council may require a written record of an informal request to access information.

FORMAL ACCESS APPLICATIONS

In response to a formal access application (for information that Council does not provide proactively or informally) – application fees and processing charges apply as per the GIPA Act.

The GIPA Act sets out the procedure for making and dealing with formal access applications. An application for information that is not already available by other means must be made on the [Formal Access Application](https://www.blayney.nsw.gov.au/council/council-information/access-to-council-information) form, which is available at the Council office or on Council's website using the following link: <https://www.blayney.nsw.gov.au/council/council-information/access-to-council-information>

A formal application is not a valid application unless it is accompanied by an application fee of \$30. The application fee counts as payment of the first hour of any processing charge that may be payable by the applicant. Processing charges for dealing with formal access applications are charged at a rate of \$30 per hour for each hour of processing time.

Enquiries regarding formal access applications should be made to Council's Right to Information Officer on (02) 6368 2104.

ADDITIONAL INFORMATION

COPYRIGHT

Some information may be subject to copyright laws and the consent of the copyright owner will be required before releasing copies of such information. Alternatively, Council may grant 'view only' access to such material.

The Commonwealth Copyright Act takes precedence over State legislation. Therefore, the right to copy documents under the GIPA Act does not override the Copyright Act. Nothing in the GIPA Act or Regulations permits Council to make government information available in any way that would constitute an infringement of copyright.

Access to copyrighted documents will be granted by way of inspection only unless the copyright owner's written consent is provided. Where authority is unable to be obtained or the copyright owner is not able to be contacted, copies of copyright material will not be provided.

Copyright material includes, but not limited to, plans/drawings, consultant reports and survey reports.

Council's staff will advise if the information sought is subject to copyright.

INTERACTION WITH PRIVACY LEGISLATION

Access to certain information may be limited in accordance with the Privacy and Personal Information Protection Act (PPIP Act) and the Health Records and Information Privacy Act (HRIP Act). The PPIP Act and HRIP Act provide for the protection of personal and health information and for the protection of the privacy of individuals generally.

In accordance with the PPIP Act and the HRIP Act, Council has adopted a Privacy Management Plan (available on Council's website) which outlines Council's practice for dealing with privacy and personal information in accordance with Information Protection Principles contained within the PPIP Act and the Health Protection Principles contained within the HRIP Act.

DISCLOSURE LOG

Council's [Disclosure Log](#) lists information released under a formal access application under the GIPA Act that is considered to be of interest to the wider public.

It should be noted that applicants can object to inclusion in Council's Disclosure Log.

PUBLIC OFFICER – RIGHT TO INFORMATION OFFICER

The Director Corporate Services is the appointed as the Public Officer. Amongst other duties, the Public Officer may deal with requests from the public concerning the Council's affairs and has the responsibility of assisting people to gain access to public documents of the Council. The Director Corporate Services is also Council's Right to Information Officer and, as such, is responsible for determining applications for access to documents or for the amendment of records. If you have any difficulty in obtaining access to Council documents, you may wish to refer your enquiry to the Public Officer. Also, if you would like to amend a document of Council which you feel is incorrect it is necessary for you to make written application to the Public Officer (Right to Information Officer) in the first instance.

Enquiries should be addressed as follows:

General Manager
Blayney Shire Council
PO Box 62
BLAYNEY NSW 2799

Email: council@blayney.nsw.gov.au

INFORMATION AND PRIVACY COMMISSION NSW

If you require any other advice or assistance about access to information you may contact the Information and Privacy Commission by telephone on 1800 472 679 (free call), in person at Level 15, McKell Building, 2-24 Rawson Place, Haymarket NSW 2000 in writing to GPO Box 7011 Sydney NSW 2001 or by email at ipcinfo@ipc.nsw.gov.au. Further information may also be obtained from website: www.ipc.nsw.gov.au

Adopted:	11/10/2010	Minute No. 1010/012
Date of Approval by IPC	09/12/2010	
Lasted Reviewed:	20/06/2011	1106/006
	10/12/2012	1212/003
	08/07/2013	1307/006
	14/07/2014	1407/006
	13/07/2015	1507/007
	18/07/2016	1607/012
	17/07/2017	1707/006
	16/07/2018	1807/007
	15/07/2019	1907/008
	20/07/2020	2007/012
	21/07/2021	2107/016
	15/08/2022	2208/011
	15/08/2023	2308/006
	23/07/2024	2407/006
	XX/XX/2025	
Next Review:	21/07/2026	

12) PROPOSED ROAD NAME - 238 FOREST REEFS ROAD, MILLTHORPE SUBDIVISION

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community

File No: RD.NA.1

Recommendation:

That Council endorse the name “Amesbury Close” for the new road following subdivision at 238 Forest Reefs Road, Millthorpe.

Reason for Report:

To seek Council endorsement to implement the name “*Amesbury Close*” for the new subdivision at 238 Forest Reefs Road, Millthorpe in accordance with the *Road, Pathway and Bridge Name Policy (25F)*.

Report:

Councillors would recall **Resolution (2503/010)** from the March 2025 ordinary Council meeting:

That Council:

- 1. Note receipt of the request to name the new public road in the subdivision at 238 Forest Reefs Road, Millthorpe “Amesbury Close”.*
- 2. Place the request on public exhibition for a minimum of 28 days.*
- 3. Following the public exhibition, receive a further report to consider the road naming application*

Following the council resolution the proposal was displayed on Council’s website. A public notice was placed in the Central West Village Voice on the 28 March 2025 seeking feedback until the 28 April 2025.

No submissions were received.

It is recommended that Council endorse the name for the subdivision.

Risk/Policy/Legislation Considerations:

Relevant information of the naming application has been summarised below. Whilst the name does not specifically commemorate a person, it does comply with Council’s policy as it is an alternate name that can be *based on botanical, multicultural or historic themes*. In this instance, the name is based on historic themes.

Amesbury

Statement	Evidence	Compliance with Policy
Amesbury is linked to Ames and commemorates the John Ames line whom Alfred Amos descended from.	Verified	Compliant with Policy
Alfred Amos was a Councillor of Lyndhurst Shire Council from 1937-62 and President 1951-54 & 1956	Verified	Compliant with Policy
Amos family traded the Millthorpe General Store from 1926 for 60 years.	Verified	Compliant with Policy
Amesbury is of UK origin and links to history themes of the local area.	Unverified	Compliant with Policy
Amesbury is the current property name of the land being developed.	Verified	No provision in Policy

A preliminary submission has been lodged to the Geographical Names Board (GNB), with no conflicts identified (i.e. is unique in terms of spelling and phonetic use within the 30km radius). Final approval to use this name requires approval from the GNB.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 3. Infrastructure is resilient, fit for purpose and maintained to support our community**File No:** RD.AD.1

Recommendation:

That Council:

1. Note the Infrastructure Services Monthly Report for July 2025.
2. Approve the capital expenditure supplementary vote of \$25,000 in the 2025/26 Operational Plan for Heritage Park Shade Sail replacements, brought forward from 2027/28, funded from s.7.11 Developer Contributions.

Reason for Report:

This report presents an update to Council on current projects, construction and maintenance activities within the Blayney Shire being managed or undertaken by Council's Infrastructure Department.

The report outlines work that has been carried out over the past month as well as status of major projects.

Report:**Maintenance works**

Since the previous report, patching has been completed on Hobbys Yards Road, Browns Creek Road, Tallwood Road, Errowanbang Road, Burnt Yards Road, and Belubula Way. Patching has also been completed in Newbridge, Mandurama, Carcoar, and Blayney.

Maintenance grading works have been undertaken on the following roads: Greghamstown Road, Bugs Ridge Road, Bentleys Lane, Glengate Road, Glenelg Road, Eves Lane, Millpost Creek Road, Somers Lane, and Lochewen Lane.

Roadside mowing has been undertaken on Moorilda Road, Three Brothers Road, and Hobbys Yards Road.

Heavy patching works and re-works have been completed on Belubula Way, Browns Creek Road, and Forest Reefs Road. The re-worked patches seals are performing well with the cationic emulsion. Monitoring of the seal condition will continue to take place through till the patches are resealed which is likely to be in November.

Open Spaces and Facilities

Regular maintenance has been undertaken across the Shire.

The renewal of the power supply line to Carrington Park toilet block has been completed.

Blayney Lookout Stage 1 works have been vastly completed with installation of handrails and renewal of Rotary memorial are to be completed.

Recent wear and tear damage to the shadesails at Heritage Park has triggered the need to renew a further 2 sails. (1 is repairable.) Additional funding of \$25k is requested to be brought forward from the 2027/28 allocation to supplement the 2025/26 budget of \$25k to complete the additional repair and replacement works at the same time as the planned renewals. This will deliver cost savings in site establishment and equipment hire.

Sewer Treatment Plant (STP)

The Sewer Manhole Replacement program to remove old concrete manhole (MH) lids and replace with current standard steel lids continues. A spot repair program for damaged sewer lines has also commenced.

Council has made a submission to the EPA requesting an increase to daily discharge limits.

Major Projects

Note: costs/budgets are reported as at 30 June 2025.

The following two major projects are currently in progress from last financial year with significant progress outstanding.

Staff are currently preparing and planning for the 2025/26 Capital Expenditure program, with a Road Allocations and Capital Works Prioritisation report forecast to be tabled at the September 2025 Ordinary Council Meeting.

Rodd Street Culvert Repairs – Natural Disaster AGRN1034					
Due Date	Revised Budget YTD	Expenditure this Month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
June 2026	420,273	0	12,425	278,995	330,420
Commentary					
<ul style="list-style-type: none"> • Council resolved to enter into contract at the February 2025 meeting. • Contract finalisation and execution was completed on 26 May 2025. Project completion required within 52 weeks of this date. • Management plans and construction program have been approved with construction commencing on 14 July 2025. • Works are anticipated to be completed by the end of September 2025. 					

Forecast (1-3 months)

- Temporary water line for residents will be installed.
- Bypass track install for residents and garbage trucks. This will be in place for the duration of the works.
- Excavation and removal of the existing damaged culvert.
- Installation of the new culvert with in-situ pour headwalls.
- Reinstatement of mass block wall system.
- Reinstatement of road pavement.

Richards Lane – R4R9					
Due Date	Revised Budget YTD	Expenditure this Month	Total Expenditure YTD	Committed Expenditure YTD	Estimated Total Project Costs
Dec. 2025	1,258,521	8,880	109,472	87,045	TBD
Commentary ,					
<ul style="list-style-type: none"> • Grant funding completion is to be before 31 December 2025. • Multiple further iterations of the design have been submitted to TfNSW for review and approval. • Delivery of remaining stages 2 & 3 will be via open tender (noting concurrence from TfNSW is required endorsing Council's preferred tenderer). • The total project cost will need to be re estimated once the design for stage 2 (intersection) is approved by TfNSW. If additional funds are required, those funding sources will need to be identified and proposed when Council consider the tender submissions. 					
Forecast (1-3 months)					
<ul style="list-style-type: none"> • Detail design approval from TfNSW. • Project verifier final review and subsequent approval. • Project is currently advertised as open public Tender, with consideration by Council forecast for the August 2025 Ordinary Council Meeting. 					

Risk/Policy/Legislation Considerations:

Nil.

Budget Implications:

A supplementary vote of \$25k is recommended as part of this report for additional shade sail renewals funded from s.7.11 Developer Contributions.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

14) MINUTES OF THE BLAYNEY SHOWGROUND USER GROUP COMMITTEE MEETING HELD 30 JUNE 2025

Department: Infrastructure Services

Author: Manager Waste Water and Urban Services

CSP Link: 3. Infrastructure is resilient, fit for purpose and maintained to support our community

File No: PR.ME.3

Recommendation:

That Council:

1. Receive the minutes of the Blayney Showground User Group Committee meeting held 30 June 2025.
2. Adopt the Blayney Showground User Group Committee Charter.

Reason for Report:

For Council to approve the minutes of the Blayney Showground User Group Committee meeting held 30 June 2025.

For Council to adopt the charter Blayney Showground User Group Committee Charter.

MINUTES OF THE BLAYNEY SHOWGROUND USER GROUP COMMITTEE MEETING HELD IN CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 30 JUNE 2025, COMMENCING AT 4:30PM

PRESENT: Cr Craig Gosewisch (BSC, Chair), Peter Davis (Blayney Harness Racing), Rosemary Reid (Blayney A&P), Cr Bruce Reynolds (BSC Mayor), Kim Cheney (Blayney Shire Horse Sports), Geoff Redmond (Blayney Shire Horse Sport), Megan Jorg (Central Tablelands Working Equitation & Coaching), Beth Maclean (Central Western Dressage Group)

Liam Golding (BSC), Anna Diamond (BSC), Nikki Smith (BSC)

APOLOGIES

Annabel Kingham (Blayney A&P), Noel Cheney (Blayney Shire Horse Sports), Susan Lowe (Central Western Dressage Group), Amanda Hutt (Central Tablelands Working Equitation).

MEETING DATES

Committee agreed to 2 meetings per year. Meetings are to be held in May and November with the next meeting scheduled for Monday 10 November 2025 commencing at 4:30pm.

3006/001 DRAFT CHARTER FOR COMMITTEE**RECOMMENDED:**

That the Blayney Showground User Group Committee Charter be endorsed and referred to Council for adoption, with amendments to Membership for the Bucking Bulls and Heifer Group to be non-voting members, and Quorum be amended to 50% voting members, plus 1 councillor, plus General Manager (or delegated nominee).

(Geoff Redmond / Beth Maclean – endorsed by all groups)

STRATEGIC PLAN

Blayney Showground and Equestrian Sports Facilities Strategic Plan 2020 – 2025 to be reviewed and updated by Council.

ACTION: Council to update plan and circulate to Committee for feedback, then report to the next Showground User Group meeting in November.

OPERATIONAL MATTERS**Food Staff Approvals**

Anna Diamond – BSC Senior Environmental Services Officer outlined the Temporary Food Application requirements and processes for registering with Council when having food/drinks for sale at their events. Application Fee runs via calendar year from January to December – 2025/2026 Fee is \$34.

ACTION: Council to send the online Temporary Food application to Committee.

Sponsorship Signage

Discussion on sponsorship signage. All Hirers have their own sponsorships and therefore at times do not wish to display other groups sponsorships signs at their meetings or events. Other groups sponsorships signs are often removed and not reinstalled.

Council Staff are no longer able to reinstall these signages for safety reasons.

ACTION: Council to investigate a mechanical solution for quick and easy signage installation / removal.

Pavilion Cleaning

Discussion on rodent control within the pavilion, Council have been baiting. Suggestion was to secure in place the black bait boxes outside the building to try and stop rodents entering.

Groups advised that they clean the kitchen, dining areas prior and post their events.

There was also mention of a weep hole in the bar area, so the bar area can be hosed out if required.

Test & Tag

Council's WHS&RO organised for testing and tagging at Blayney Showground. There was a microwave that was non-compliant and has been disposed of. Council have replaced the microwave. There was also an urn that was non-compliant and has been disposed of.

There is also a juke box which is currently held at Council, no groups took ownership.

Blayney A&P advised they organised for the bar fridge (Peter Davis advised Harness Racing Club purchased this fridge) cord replacement, fridge now working fine.

ACTION: Groups to do a stocktake of appliances at the pavilion

Closing Gates

Discussion on importance of closing the gates after use of the grounds.

Equipment at Showground

Council supplied 6 wheelbarrows, 6 rakes, 2 brooms, 6 scoopers, noticed some missing. Groups advised they are only stored in the Gator shed not in their sheds.

ACTION: Council to send email to all groups enquiring if they know the whereabouts of any missing equipment.

Application forms (online)

Application form for hire of the sporting oval is now an online form.

User Group LA – Allocation of Days

Reminder that the allocation of days for seasonal hirers are: 12 weekend days & 12 weekdays or 24 weekdays.

Stabling Horses – Out of Area Requests

Discussion on requests received by Council for persons to stop overnight/over weekends at the Blayney Showground with their horses. Council do not have the staff to attend out of hours for this type of service noting Blayney Showground is locked.

It was suggested to advise persons enquiring that Cowra & Orange Showground has facilities available for these type of requests. Council will also check with Bathurst.

PROPOSAL FOR UPGRADES – BLAYNEY SHOWGROUND**CWDG**

Beth Maclean discussed **Outdoor sand arenas (x2) replacement of arenas surround pipes** and the **Resurfacing of outdoor arenas** surfaces. All groups in agreement.

ACTION: Council to write to CWDG advising approval for arenas work to go ahead.

CWDG**Installation of Covered Stables**

Beth Maclean discussed **Demountable stables from Solution Stables**

6-10 stables at approx.. 6K each.

Suggestion from group was to consider putting a roof over the top of the existing yards then these can be used as multipurpose for yards and for stabling.

Grants available – Cr Gosewisch advised about the financial assistance grants and Cr Reynolds advised about the Newmont grants

Groups are to get approval from Council, then do proposal, quotes, designs, placement/layouts. CWDG requested contact from council to engage with when developing design. Liam Golding noted as primary contact.

Note: \$50k plus projects have to go to a Council Meeting for approval

ACTION: CWDG to request a meeting with Council staff when ready to progress the stable design.

Blayney A&P

Rosemary Reid discussed Fundraiser at event in Sydney with BBQ making \$6000 for Blayney A&P. They will undertake upgrades to the toilet blocks at Blayney Showground – replacing handbasins, provide 10 soap dispenser and hand towel dispense in both toilet blocks, 10 taps.

Planned for these renewals to be done prior to 30 August 2025 for the Wool Handling Day.

ACTION: Council to write to Blayney A&P advising approval for upgrades to amenities to go ahead and include Job Number details.

Power for Camping

Rosemary Reid discussed power in the SW corner. Has been liaising with Electrical Company but advised they have not got back to her.

ACTION: Council will follow up with Electrical Company.

Trotting Track

Discussion on the fence around the trotting track now not being compliant due to height. Council is currently working on the extension of height for this fence, this will be achieved in staged works with Para webbing installed as a temporary measure.

ACTION: Blayney Harness Club to remove cables and Council to then install the Para webbing.

CTWE

Megan Joerg thanked Blayney Harness and Blayney Shire Horse Sports for all their assistance with their recent event/clinics held in June 2025.

Promote your Event

ACTION: Council to forward to all groups the link to our Events page and how to promote your event.

Pavilion Back Entrance

Cr Bruce Reynolds discussed the entrance to the pavilion being a trip hazard, the requirement for accessible parking, accessible access to pavilion.

FUTURE MEETING DATES - 2025

10 November 2025

Meeting finished at 5:45pm.

Enclosures (following report)

1 Charter

2 Pages

Attachments (separate document)

Nil

BLAYNEY SHOWGROUND

BLAYNEY SHOWGROUND USER GROUP

COMMITTEE CHARTER

2025

PURPOSE

To make recommendations to Council in relation to the strategic development of the Blayney Showground, and to provide a link between Blayney Showground User Groups and Council staff for operational matters.

The Committee does not have a role in the operational function of Council beyond advise or recommendation. Where Council has adopted a Strategic Policy or Strategic Planning document(s), the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Ordinary Council Meetings.

TERM

The Blayney Showground User Group Committee shall dissolve at the General Election of Blayney Shire Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

- One Councillor (Chairperson, as elected by Council, or alternate Councillor.)
- Representation from each Blayney Showground Users Group Listed below
 - Blayney A&P Association
 - Blayney Harness Racing Club
 - Carcoar & District Pony Club
 - Central West Dressage Group
 - Central Tablelands Working Equitation Group
 - Blayney Shire Horse Sports
 - Bucking Bulls (non-voting)
 - Heifer Group (non-voting)
- Blayney Shire Council (General Manager or nominee)
- Blayney Shire Council staff as required (non-voting)

QUORUM

Minimum of 50% of voting members represented, one Councillor and Blayney Council General Manager (or nominee).

MEETING FREQUENCY

Two meetings are to be held per annum with any additional meetings on a needs basis to be with specific meeting dates and times to be determined by the Committee.

BLAYNEY SHOWGROUND

VOTING

Each Member is entitled to one vote only, being a vote each for each User Group, Blayney

Shire Council, and the attending Councillor. In the equality of votes, the Chair will cast a deciding vote.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council. Council may adopt, amend or decline any recommendation.

ACTION REGISTER

An Action Register will be maintained by Council and presented to each Committee Meeting. Operational matters will be minuted, but not included in the register.

CHANGE IN USER GROUP MEMBERS

The Committee may invite new User Groups to join the Committee, should they be considered by the Committee to be significant patrons with ongoing interests. User groups may also withdraw from the Committee by providing notice at a meeting, or in writing to the Committee Clerk at any time. This Charter will be updated to reflect such Members as required.

COMMITTEE CLERK

The General Manager will nominate a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Blayney Shire Council Code of Conduct
Blayney Shire Council Code of Meeting Practice
Blayney Community Strategic Plan
Blayney Showground Strategic Plan 2020-2025
Delivery/Operational Plan
Asset Management Plan Strategy and Plans
Community Initiated Infrastructure Policy 2025

Copies of these and other documents are available on Council's website at: <https://www.blayney.nsw.gov.au> or from the Committee Clerk.

15) DEVELOPMENT ASSESSMENT REPORT

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community

File No: GO.ME.1

Recommendation:

That the Development Assessment Report be received and noted.

Reason for Report:

To update Council on development applications and complying development certificates determined during the period 1 April 2025 to 30 June 2025.

To advise Council with a list of applications currently under assessment.

It is highlighted to Council in the last quarter, staff followed up a number of applications, which have been under assessment for an extended period of time (Council awaiting further information). Those applications have either been determined and/or proceeded to be withdrawn by the applicant.

Report:

The following enclosures are provided for Council's information:

1. Applications approved under delegated authority during the period,
2. Applications currently under assessment

There were no applications refused under delegated authority during the period.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | Quarterly DA Approvals Report - April to June 2025 | 4 Pages |
|---|--|---------|

Attachments (separate document)

Nil

1. Applications approved under delegated authority during the period.

DA NUMBER	APPLICATION DATE	APPLICANTS NAME	APPLICATION DESCRIPTION OF WORK	PROPERTY ADDRESS	DATE APPROVED	VALUE
2022/0122	28/09/2022	David James Woods	Erection of a Dwelling and Shed	6436 Mid Western Hwy Lyndhurst	10/06/2025	350,000.00
2023/0033	10/03/2023	David Somervaille	Boundary Adjustment	17 Henry St Blayney	15/05/2025	-
2024/0026	02/04/2024	Interbrands Pty Ltd	Construction of self storage units, hire yard, business office and the related site works and signages	7 Radburn St Blayney	23/06/2025	3,165,911.00
2025/0014	20/02/2025	Future Build Construction Property Development	Installation of Manufactured Home	115 Richards Lane Millthorpe	22/05/2025	555,890.00
2025/0015	20/02/2025	S & K Toshack Building Pty Ltd	Alterations and Additions to Existing Dwelling	116 Adelaide St Blayney	01/04/2025	23,000.00
2025/0018	12/03/2025	Bassman Drafting Services	Erection of a Dwelling	19 Knox Place Millthorpe	13/05/2025	836,000.00
2025/0020	19/03/2025	Peter Basha Planning & Development	Erection of Two Commercial Sheds	59 Marshalls Lane Blayney	23/04/2025	166,100.00
2025/0021	25/03/2025	GJ Gardner Homes	Erection of a Dwelling	9 Rodd St Carcoar	15/04/2025	453,302.00
2025/0022	25/03/2025	Anthony Michael Clarke	Dual Occupancy (Detached).	1 Palmer St Blayney	15/04/2025	146,000.00
2024/0082/1	02/04/2025	Brett Moulds Design & Drafting	Single storey dual occupancy	40 Martha St Blayney	03/04/2025	-
2025/0024	08/04/2025	Tim Bassman	Erection of a Dwelling	34 Knox Place Millthorpe	28/04/2025	630,000.00
2025/0025	09/04/2025	Narellan Pools Pty Ltd	Installation of Inground Swimming Pool	1187 Millthorpe Rd Millthorpe	15/04/2025	78,085.00
2025/0011/1	14/04/2025	Bradley Peter Sharp	Erection of a Shed	6609 Mid Western Hwy Lyndhurst	01/05/2025	-

2025/0028	17/04/2025	Voerman & Ratsep Consulting Surveyors	Three (3) Lot Subdivision	410 Moorilda Rd Moorilda	19/05/2025	15,000.00
2025/0031	08/05/2025	Southwell Design And Drafting	Alterations and Additions to Existing Dwelling	1187 Millthorpe Rd Millthorpe	22/05/2025	132,850.00
2025/0032	08/05/2025	BT Homes	Erection of a Dwelling	13 Castle Vista Blayney	13/06/2025	1,026,709.00
2025/0034	20/05/2025	Peter Samuel Bennett	Erection of a Shed with a Bathroom	8 Napier St Blayney 2799	28/05/2025	35,000.00
2025/0035	20/05/2025	GJ Gardner Homes	Erection of a Dwelling	66 Springvale Lane Millthorpe	28/05/2025	936,695.50
2025/0036	22/05/2025	Felicity Jane Wells	Alterations and Additions - Cafe	11 Icely St Carcoar	24/06/2025	3,500.00
2024/0055/2	27/05/2025	TK Worboys Drafting And Design	Construction of a single storey Dwelling	19 Burrell Lane Forest Reefs	02/06/2025	-
2025/0016/1	27/05/2025	Brett Moulds Design & Drafting	Alterations and Additions to an Existing Dwelling	27 Binstead St Blayney	27/05/2025	-
2025/0037	27/05/2025	Mark Richard Michael Eastwood	Erection of a Dual Occupancy	639 Tallwood Rd Forest Reefs	23/06/2025	850,000.00
2025/0040	30/05/2025	Narellan Pools Pty Ltd	Installation of an Inground Pool	42 Eucalyptus Close Forest Reefs	10/06/2025	46,484.00
2022/0001/1	06/06/2025	Gregory Frost	Installation of relocated dwelling	33 Loquat St Mandurama	13/06/2025	99,000.00
2024/0067/1	11/06/2025	Evan Lee Pty Ltd	Demolition of internal walls at rear of existing dwelling and erection of rear addition including new roof over addition and replacing existing rear roof.	4 Clarke St Blayney 2799	23/06/2025	-
Total						9,549,526.50

2. Applications currently under assessment.

DA NUMBER	APPLICATION DATE	APPLICANTS NAME	APPLICATION DESCRIPTION OF WORK	PROPERTY ADDRESS	VALUE
2023/0028	06/03/2023	Bathurst Sheds	Erection Of A Shed	2 Bourke St Newbridge	26,647.00
2023/0125	23/10/2023	Mark Whitney	Farm Stay Accommodation	3399 Mid Western Hwy Kings Plains	309,000.00
2024/0063	03/09/2024	Morgan Family Property Holdings Py Ltd	Detached Dual Occupancy & Two (2) Lot Torren Title Subdivision	24 Knox Place Millthorpe	1,025,000.00
2025/0007	24/01/2025	Evan Lee Pty Ltd	Alternations And Additions To Hotel	29 Park St Millthorpe	451,502.15
2025/0008	04/02/2025	Barnson Pty Ltd	Subdivision And Childcare Centre	99 Forest Reefs Rd Millthorpe	1,760,000.00
2025/0026	11/04/2025	Infrastructure Economics Pty Limited	2 (Two) Lot Subdivision	1 Pilcher St Millthorpe	-
2025/0030	28/04/2025	Andrew James Saunders	Erection Of A Dwelling	7 George St Millthorpe	546,350.00
2025/0038	27/05/2025	Fernleigh Drafting	Erection Of A Shed	6 Hawke St Blayney	18,700.00
2025/0039	29/05/2025	Ian Roy Smith	Erection Of A Shed	9 Smith St Blayney	26,000.00
2025/0041	02/06/2025	Cavalier Homes Central West NSW	Three (3) Lot Subdivision	27 Adelaide Lane Blayney	80,000.00
2025/0042	04/06/2025	Southwell Design And Drafting	Erection Of A Dwelling	13 Blake St Millthorpe	785,350.00
2025/0043	04/06/2025	Tim Bassman	Erection Of A Dwelling	13 Knox Place Millthorpe	650,000.00
2025/0044	13/06/2025	Tina Alexandra	Retail	9 Pym St Millthorpe	10,000.00
2024/0006/1	17/06/2025	Felicity Slattery	Alterations And Additions To Existing Guesthouse Accommodation, Erection Of Three (3) Cabin Accommodation Units, Pool And New Dwelling	12 Naylor St Carcoar	-

2025/0045	17/06/2025	Belinda Alison Carroll	Erection Of A Shed	113 Richards Lane Millthorpe	27,500.00
2025/0046	19/06/2025	Cavalier Homes Central West Nsw	Erection Of A Dwelling	4 Clover Ridge Rd Millthorpe	492,000.00
2025/0047	25/06/2025	Jason Kershaw	Erection Of A Shed With A Bathroom	8 Bluett Cl Forest Reefs	130,152.00
2025/0048	25/06/2025	Brendan Edward Fenner	Erection Of A Shed	58 Springvale Lane Millthorpe	102,828.00
2025/0049	25/06/2025	Peter Basha Planning & Development	Subdivision (Boundary Adjustment)	16 Unwin St Millthorpe	-
Total					6,441,029.15

16) KERBSIDE WASTE SERVICES

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 5. Protecting our assets for future generations

File No: WM.LI.2

Recommendation:

That Council:

1. Note the results of the 2025 Waste Services survey.
2. Include in the tender process for kerbside services the following service options:
 - a. Weekly collection of the general waste (red lid) bin.
 - b. Fortnightly collection of the general waste (red lid) bin.
 - c. Fortnightly collection of the general waste (red lid) bin with a specific contract clause allowing Council to review this after 12 months and, if desired, re-instate weekly collection with 12 months' notice to the contractor.
3. Receive a further report following the tender process to determine the preferred collection model to be implemented with the new waste services contract.
4. Write to the New South Wales Environment Protection Authority providing the results of Council's survey in relation to views expressed by rural and outlying residents regarding potential exemptions from the FOGO service.

Reason for Report:

To present the outcomes of the 2025 Waste Services Survey and seek Council's direction on service model options to be included in the upcoming tender process for kerbside waste services.

Report:

At its ordinary meeting of 22 April 2025, Council considered a report on Waste Management Services and resolved **Resolution (2504/014)** to:

- 4. Undertake community consultation regarding the proposed waste management services and a report of such consultation be provided to Council at the earliest opportunity.*
- 5. Determine the suite of services to be procured in the new waste collection contract after receiving a report on the community consultation.*

In June 2025, Council conducted a comprehensive Waste Services Survey, which received 429 responses from across the LGA.

The survey explored user satisfaction, service usage, and community preferences in preparation for the upcoming kerbside waste services contract renewal.

Key summary of findings:

High Satisfaction: 92% of respondents were satisfied or very satisfied with the current two-bin service.

Red Bin Collection: There was community concern about reducing red bin collection to fortnightly. 62% of survey respondents strongly opposed it, primarily citing hygiene issues, bin overflow, pest concerns, and equity for families with young children or health needs. However, it is noted the percentage of opposition decreased over the four-week survey period, indicating growing understanding and moderate acceptance.

Green Bin (FOGO) Rollout: Mixed views emerged. Some respondents were supportive, especially those without composting options, while others—particularly rural residents—felt it was unnecessary or unwanted. 85% of rural respondents expressed interest in a green bin exemption.

Yellow Bin Collection: There were some requests to increase yellow bin frequency to weekly, especially among larger households. It should be noted that any proposal for a weekly recycling service would come at an additional cost.

Bulky Waste Collection: Over 85% valued the existing bulky waste service. A majority preferred the current model where every household pays for one collection per year.

Cost Sensitivity: Many comments reflected concern about increased costs for reduced or unwanted services, with calls for transparency and optional services rather than blanket changes.

Second Red Bin Option: 47% of respondents said that offering a second red bin could help if red bin frequency were reduced, but a majority preferred retaining weekly service without paying extra.

Waste Facility Awareness & Use: High awareness and usage of the Blayney Waste Facility's services, with most residents expressing satisfaction. Awareness of village recycling stations was moderate, with concerns including contamination and overflowing bins.

Education Preferences: Most residents preferred online information, printed flyers, or videos for learning how to manage waste, particularly ahead of the green bin rollout.

Comments

It is clear that there is community concern in relation to reducing the red bin collection frequency to fortnightly. There is also some acceptance and support, and it is apparent that this level of acceptance increased following the initial start of the survey period and social media activity.

If Council wishes to retain the existing weekly red bin service, then that is entirely its prerogative. However, a fortnightly red bin service, combined with weekly FOGO collection, is now seen as 'best practice' and is common practice in a number of areas. The fortnightly red bin service would also cost less for consumers and will reduce the amount of waste going to landfill.

The concerns expressed for fortnightly collection must be acknowledged but can be largely overcome by education and utilising the FOGO bin to its full extent. Anecdotal evidence from other councils is that opposition to the fortnightly collection does reduce once in operation and the FOGO bin is used for all food organics.

That being said, it must be acknowledged that there will be some residents who have large quantities of waste that cannot go in the FOGO bin, e.g. families with young children in nappies or a very large household. This could potentially be overcome with a second bin.

As larger households would likely be the most impacted, it is relevant to consider the 2021 census data indicating the number of residents per household for the Blayney LGA.

Number of Residents per household	Family households	Percentage
One	708	25.6
Two	1,005	36.4
Three	409	14.8
Four	342	12.4
Five	203	7.3
Six or more	97	3.5

Households of 4 or more are (23.2%), are the households expected to express concern with changing to a fortnightly collection. It is noted 66.8% of households have 3 or less people.

It was interesting to note that during the community engagement one community member with 8 children attended the drop in session, advising that with a commitment to composting, the family red bin is rarely full. This may be an exception, but it is interesting to note what can be achieved.

The question Council must contend with is, does it want to mandate a weekly collection (and subsequent cost with that level of service) on everyone who has a service throughout the shire that may not require that level of service?

Initial forecasting to have a weekly service compared to a fortnightly service would potentially be an additional \$65 per annum, per service.

To provide further context, an independent audit of Blayney LGA red bins conducted in 2022 found 41.95% of residual waste sampled was either potentially or readily compostable (could go in a green bin). An additional 17.95% was recyclable. With the introduction of the FOGO service and a good education campaign, in many cases additional space can be found in the red bin.

In addition to the possible provision of a second bin, a further solution which is recommended is that the tender process for kerbside services for the Blayney Shire include options, with Council to determine the final option to be implemented with the acceptance of the final tender and implementation of the contract 2028. At this point, more information will be known on pricing differences.

The tender process is now likely to commence late 2025 or early 2026. The suggested options for the tender process would be:

- a. Weekly collection of the general waste (red lid) bin.
- b. Fortnightly collection of the general waste (red lid) bin.
- c. Fortnightly collection of the general waste (red lid) bin with a contract clause allowing Council to review this after 12 months and, if desired, re-instate weekly collection with 12 months' notice to the contractor.

This will ensure further time to consider the final decision and also provide an opportunity to revert to the weekly collection system if necessary. An option for a second red bin can also be considered as a matter of course.

Risk/Policy/Legislation Considerations:

The tender process through Netwaste and the group of Council's including Orange, Bathurst, Blayney, Cabonne, Parkes and Forbes seeks to mitigate risks and comply with legislative requirements.

Budget Implications:

The budget implications will be better known following the tender process and Council's final decision on the frequency of red bin services.

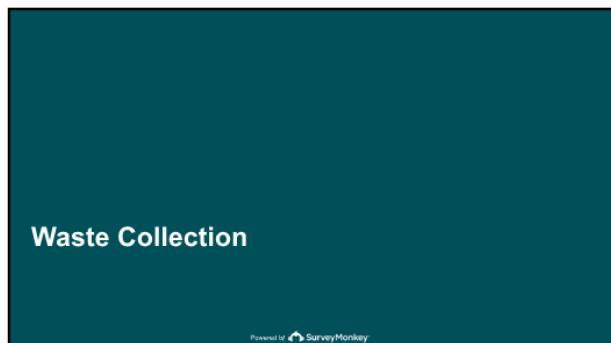
Enclosures (following report)

1 Waste Survey Results

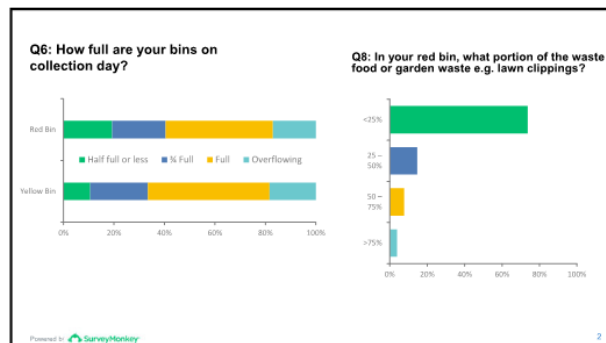
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Attachments (separate document)

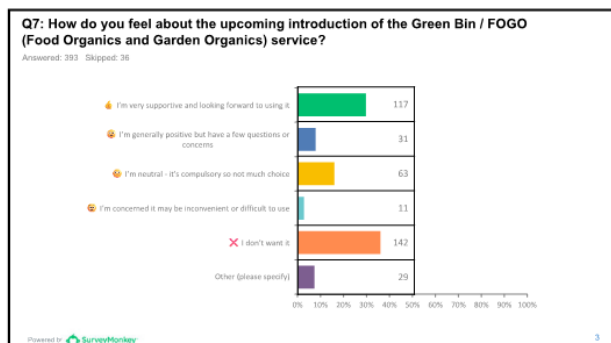
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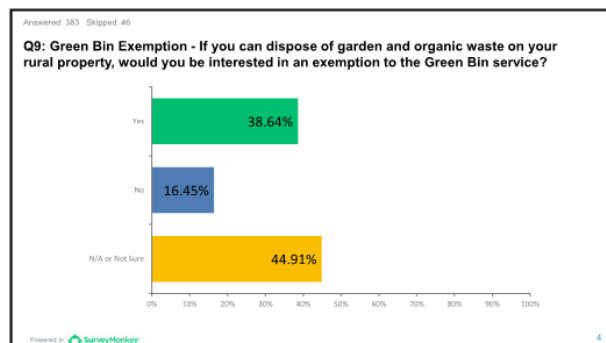
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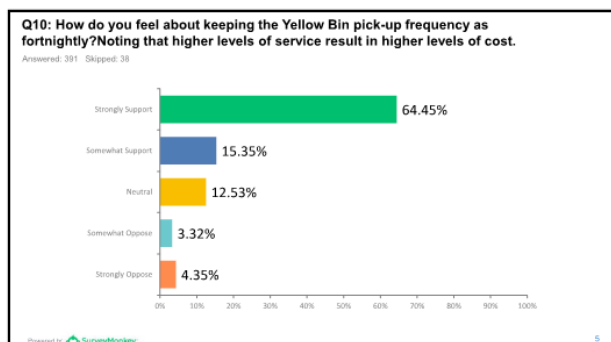
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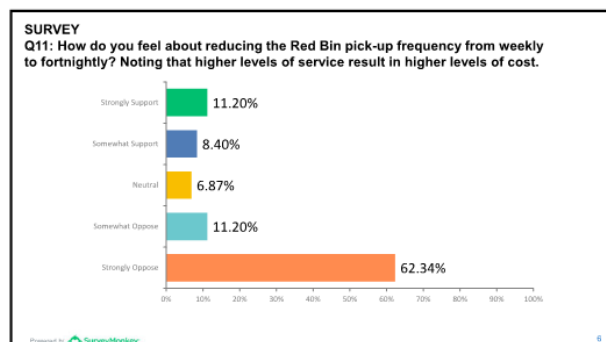
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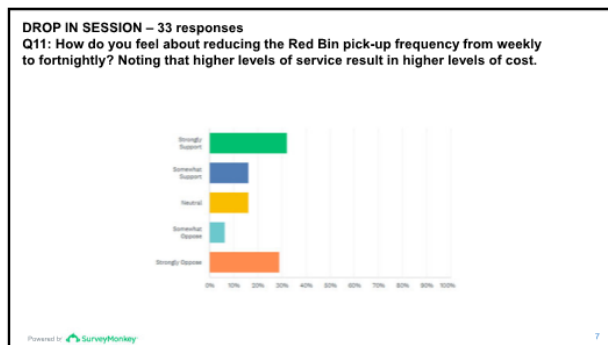
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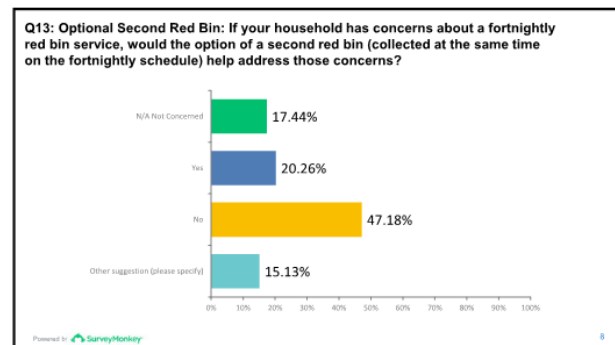
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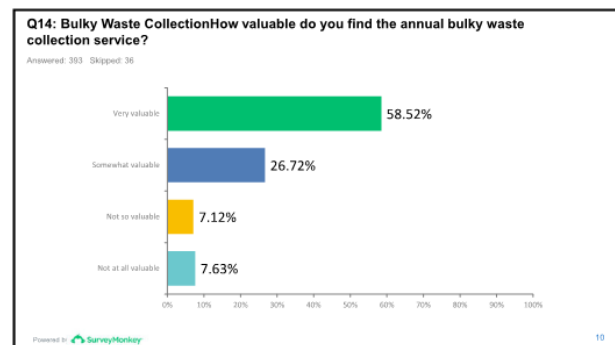
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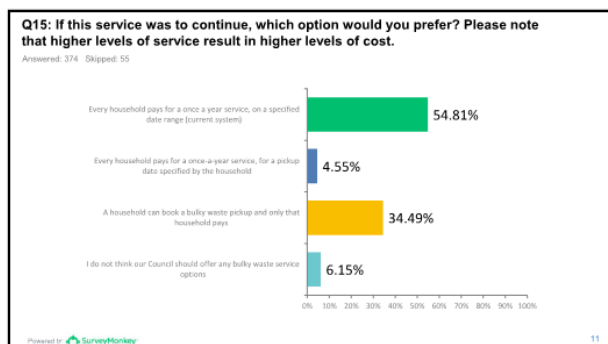
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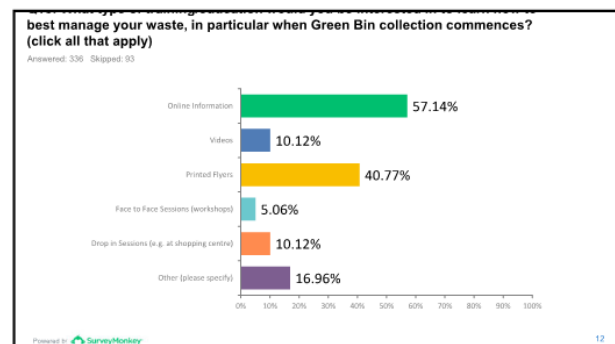
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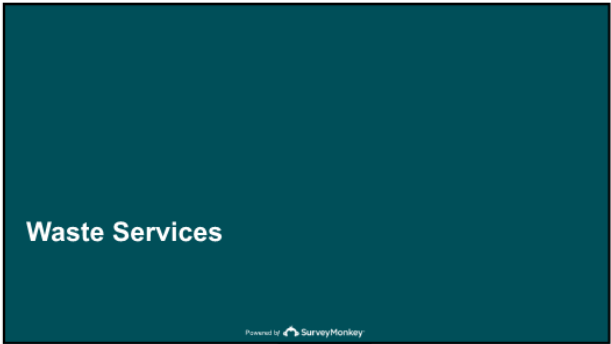
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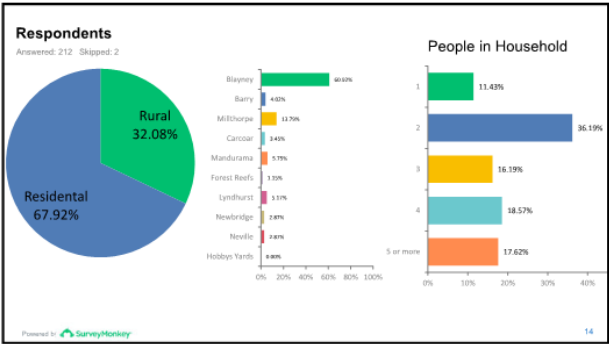
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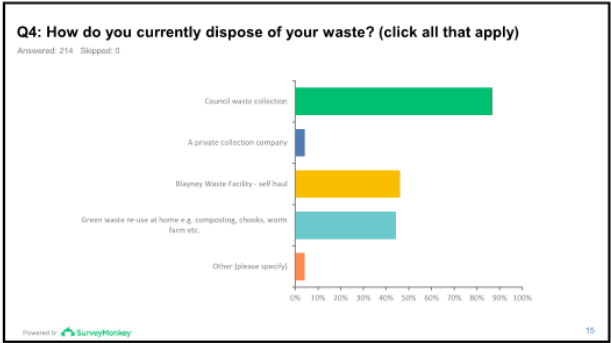
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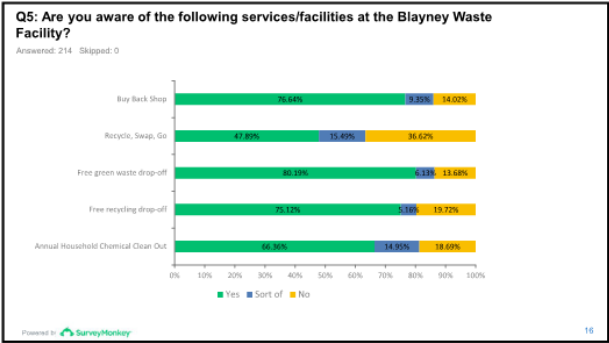
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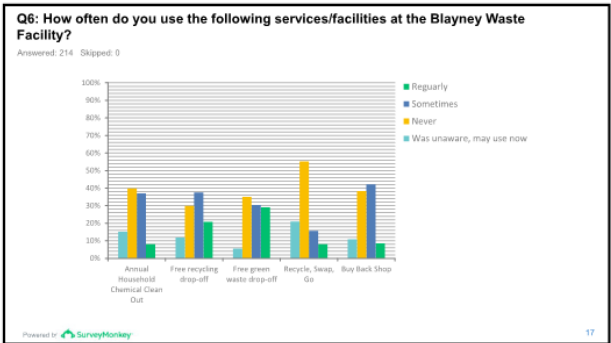
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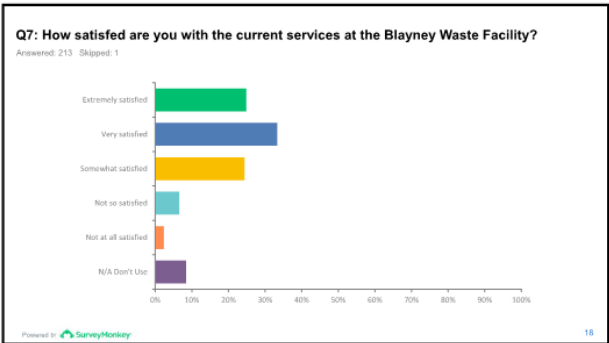
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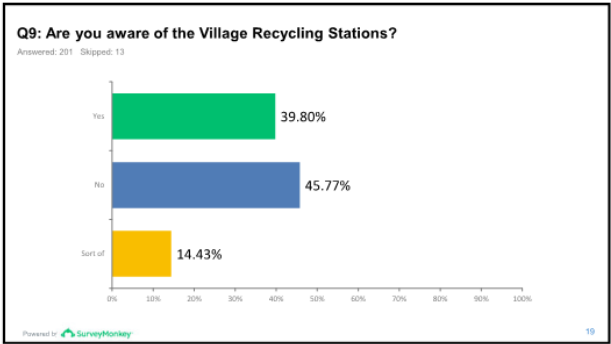
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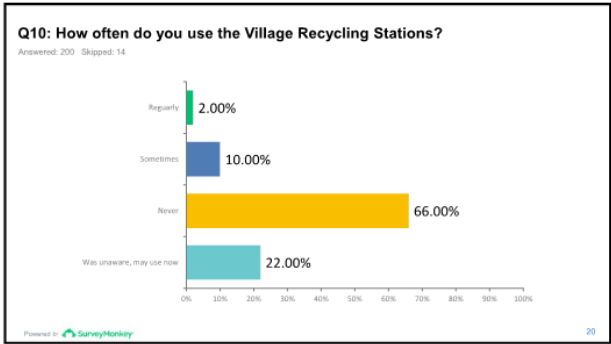
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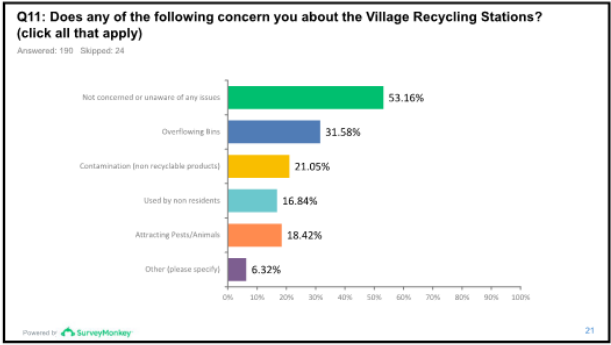
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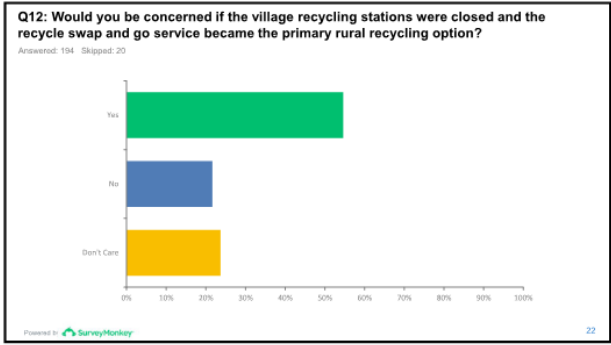
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17) FLYERS CREEK COMMUNITY CONSULTATIVE COMMITTEE MEETING**Department:** Executive Services**Author:** Councillor Johnston**CSP Link:** 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community**File No:** GR.LR.1**Recommendation:**

That Council note the Delegate Report on the Flyers Creek Wind Farm Community Consultative Committee meeting held 16 June 2025.

Reason for Report:

To update Council on the recent Flyers Creek Wind Farm Project Community Consultative Committee meeting held 16 June 2025.

Report:

The draft minutes from the Flyers Creek Wind Farm Community Consultative Committee meeting held 16 June 2025 are enclosed to this report.

Following meeting procedural matters, outstanding matters from previous meetings (contained in the meeting action list) were the focus of the meeting.

The Iberdrola representative provided updates on the following matters:

- Construction Update
- VPA Community Benefit Fund contributions

Contribution period	Community Benefit Fund	Road Maintenance	Council Administration	Total	Date paid
17 March 2022 to 30 June 2022	17,976.66	13,073.93	3,922.18	34,972.77	8/04/2022
Recalculation of above period	-	-	-	383.27	
1 July 2022 to 31 December 2022	31,952.72	23,238.34	6,971.50	62,162.56	5/07/2022
1 January 2023 to 30 June 2023	33,907.00	24,659.64	7,397.89	65,964.53	19/01/2023
1 July 2023 to 31 December 2023	33,907.00	24,659.64	7,397.89	65,964.53	19/07/2023
1 January 2024 to 30 June 2024	35,805.37	26,040.27	7,812.08	69,657.72	11/01/2024
1 July 2024 to 31 December 2024	35,805.37	26,040.27	7,812.08	69,657.72	16/07/2024
1 January 2025 to 30 June 2025	36,860.14	26,807.37	8,042.21	71,709.72	18/02/2025
1 July 2024 to 31 December 2025	36,860.14	26,807.37	8,042.21	71,709.72	To be Invoiced
TOTALS	263,074.40	191,326.83	57,398.04	512,182.54	

- General sponsorship and donations – community member brought the possibility of support for the Mandurama Golf Course
- Expected timeline for road works – Spring
- Transition to Operations
- Viewing Platform Proposal – is Council supportive of this concept and is there any feedback from Council on this subject.

The chairman of the CCC, Mr Ian Rogan thanked all who attended and closed the meeting at 6.45 pm.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

- | | | |
|----------|--|---------|
| 1 | Draft Flyers Creek CCC Meeting Minutes - 16 June
2025 | 8 Pages |
|----------|--|---------|

Attachments (separate document)

Nil



FLYERS CREEK WIND FARM
COMMUNITY CONSULTATION COMMITTEE
Meeting Minutes Monday 16th of June 2025

Date and Venue	Monday 16th of June 2025 Blayney Community Centre 6:03 – 6:45 pm
Attendees:	Mr Ian Rogan (IR) (Chair) Mr John Plantinga (JP) (Neighbour) Mr Kim Masters (KM) (Host landowner) Ms Rachael Young (RY) (Community member) Mr. Joshua Fitzgerald (JF) (Iberdrola Australia) Mr. Ryan Ellis (RE) (Iberdrola Australia) Cr Stephen Johnston (SJ) (Blayney Shire Council)
Apologies	Mr Angus Waddell (AW) (Neighbour) Mr Andrew Muir (AM) (Blayney Shire Council)

1. Welcome and Introductions

The meeting was called to order at 6:03pm by the Chair.

IR welcomed members and noted apologies.

IR introduced Councillor Stephen Johnston, after which the current committee members each introduced themselves

2. Apologies

Mr Angus Waddell
Mr Andrew Muir

Noting Mr Gavin Paul has now retired and will not return to the committee.

3. Endorsement of the Agenda

The meeting agenda was endorsed. No additional items added.

4. Minutes of the Previous Meeting

The minutes from 10th of February 2025 were formally adopted. KM moved the motion seconded by RY.

5. Business Arising

Actions were reviewed, the three open actions from last meeting were closed see attached page for list of actions.

IR commented on two items from the past meeting minutes:

- Requested an update on Errowanbang Rd Repairs JF commented that it will be presented in the project update.
- The “Pines” Incentive scheme and if Iberdrola are considering. JF commented that some internal discussions have occurred with no updates or movement on the topic.

6. Committee Issues and Updates [Chair]

IR discussed with the group if there were any concerns relating to AW's attendance and if any group members knew of any community members that may be willing to join the committee.

Action: IR to provide SJ the committee's "terms of reference".

7. Project Update

RE and JF provided project update.

- OEMP Approved by Department – Operations Planned for 1st of July.
 - o Operational Noise Monitoring Program
 - o Operational Audits
 - o Overview of BBAMP and findings / monthly inspections.
 - o RY questioned if we have received may noise complaints,
- Awaiting second invoice for VPA.
- Sponsorship – Millthorpe Bowling Club Pennants Team.
- Errowanbang Rd Repairs – Agreed Scope with Council and awaiting spring for works.
- TV Reception – Continuation of VAST Installations, we should have most closed out in the coming weeks. Repeater station design and tender is underway, and we hope to install in the first half of 2026.

Community Benefit Funds provided from Iberdrola to Council to date (Updated Post Meeting):

Contribution period	Community Benefit Fund	Road Maintenance	Council Administration	Total	Date paid
17 March 2022 to 30 June 2022	17,976.66	13,073.93	3,922.18	34,972.77	8/04/2022
Recalculation of above period	-	-	-	383.27	
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TOTALS	263,074.40	191,326.83	57,398.04	512,182.54	

8. Committee feedback from local community

RE provided a comment on a call from a person who was questioning the decommissioning of Blayney Wind Farm and that council had passed on Iberdrola's number instead of Tilts.

9. Community Consultation Plan and processes

JF provided update of current proposed sponsorships.

- Blayney Women's Soccer Club
- Blayney Netball Club
- Blayney Show
- Orange Warriors Indigenous Football Club

KM – Suggested contacting the Sunny Ridge Golf Course for sponsorship.

10. Any Other Business

The date for the next meeting is called for **Monday 27th of October 2025.**

KM raised if anyone knew anything relating to Blayney Wind Farm being decommissioned. The group was not aware of any further information.

The Chair closed the meeting at 6.45 PM.



Actions

Action	Date Raised	Responsibility	Status
1. Add table to minutes showing Community Benefit Funds provided from Iberdrola to Council to date.	17/07/23	JW	Closed.
2. Recirculate CCC Terms of Reference.	17/04/23	JW	Closed 17 April 2023. IR to draft CCC Terms of Reference
3. Make contact with Blayney Shire Council to request that CCC be more involved or consulted regarding the distribution of the Community Benefit Fund/express CCC wishes for more community representation in the evaluation of submissions for funding.	17/04/23	IR	Closed
4. Add CCC Terms of Reference as a standing item to CCC agenda and minutes.	17/04/23	JW	Closed.
5. Advise whether Iberdrola has guidelines for local sponsorship for Flyers Creek.	17/04/23	JW	Closed
6. Blayney Shire Council will seek clarification of funding splits for roadworks and respond to the Committee.	24/01/23	MD	Closed. MD provided information by email on 25 January 2023
7. Iberdrola to advise the cost of the wind farm project.	24/01/23	JW	Closed. JW advised during meeting on 17 April 2023
8. Iberdrola to provide a list of sponsorship to date since construction commenced.	24/01/23	JW	Closed. JW circulated by email on 16 July 2023
9. Blayney Shire Council to investigate the possibility of a viewing platform for the project.	24/01/23	AM	Open – Council Investigating Land Acquisitions and Transfers.
10. Iberdrola to advise date for commissioning wind farm	24/01/23	JW	Closed.
11. Iberdrola to advise whether drone footage could be taken for the project and added to the project website	24/01/23	JW	Closed.
12. Iberdrola to advise whether an operations Manager for Flyers Creek is being recruited.	24/01/23	JW/DW	Closed.
13. Council website be updated to include a list of all the projects funded to date with the funding amounts under the Financial Assistance Program.	11/10/22	MD	Closed.
14. Iberdrola to advise where concrete aggregate and sand is being sourced.	11/10/22	JW	Closed.



Action	Date Raised	Responsibility	Status
15. Senior Iberdrola representatives to consult with Kim Masters ASAP regarding his concerns.	5/7/22	JW	Closed.
16. Ross Earl (RE) – Council (and Iberdrola) will circulate a list of money available under the VPA and the split of VPA funds within.	5/7/22	RE/JW	Closed.
17. Iberdrola to clarify process and oversight for distribution of VPA funds via BSC and to check VPA wording re fund distribution	5/04/22	JW	Closed.
18. JW to check date of fist VPA contribution payment to BSC	5/04/22	JW	Closed.
19. CCC to ask Blayney Shire Council whether another member of staff can attend CCC meetings should the usual representatives not be available	5/04/22	JW	Closed.
20. Advise CCC of supplier open day details once confirmed	18/01/22	DW	Closed. JW issued email to all members 29/03/22 advising the supplier event Tuesday 5 April 4-6pm
21. IR to draft CCC Annual Report and circulate to the members for review and comment.	12/02/20	IR	Open.
22. MR to issue email to CCC members providing information on the local community engagement role.	10/11/21	MR	Closed. MR issued email to all members 10/11/21.
23. ALL members to complete the Declaration of Interest and Code of Conduct forms & return to IR.	12/02/20	ALL	Closed.
24. MR to send MD an email relating to biodiversity offset for Flyers Creek Wind Farm	19/05/21	MR	Closed. MR emailed MD 24/05/21
25. MR to arrange discussion re construction certificate(s) between Infigen and BSC.	19/05/21	MR	Closed. Meeting occurred by teleconference 21/05/21.
26. MR to notify aviation club of final wind turbine coordinates prior to construction	19/05/21	MR	Closed. Notification will occur via CASA.
27. MR to circulate sponsorship form to CCC members	03/02/21	MR	Closed. MR circulated by email
28. IR to circulate CCC Guidance (2019) to CCC members.	19/09/19	IR	Closed. IR circulated by email 12/02/20



Action	Date Raised	Responsibility	Status
29. IR to investigate further and advise if any major changes between guidance issued in 2016 and new guidance issued in 2019.	09/05/19	IR	Closed. IR provided a summary at meeting of 19/09/19 advising that there were no notable changes between the 2016 and 2019 guidance.
30. MR to review KM RFS sponsorship request and advise if Infigen can support	18/01/19	MR	Closed. MR provided sponsorship form to KM and requested that any requests for sponsorship are applied for via the form.
31. MR to contact the local aviation club with project information.	18/01/19	MR	Closed. JD noted on 03/02/21 that he has spoken with the local aviation club and that they are aware of the proposed wind farm and expect to be notified in due course by CASA of any new structures.
32. JD advised that he we would pass on the contact details of a local aviation club.	11/09/18	JD	Closed. Information duly emailed 12/09 to MR.
33. IR advised that he would contact MD to query if Council could nominate an alternate if MD was unable to attend CCC meetings and if there were particular days of the week that were preferable for future meetings.	16/05/18	IR	Closed. Daniel Drum (DD) at Blayney Shire Council appointed as MD's nominated alternative at 11/09/18 CCC meeting.
34. MR to provide copy of average wind speed map of the project site to the CCC members.	16/05/18	MR	Closed. MR provided a printed copy of the maps to the CCC members at meeting of 11/09/18.
35. MR to provide details of sponsorship activities related to Flyers Creek in the last 12 months.	16/05/18	MR	Closed. For details see agenda item 9 of CCC meeting minute 11/09/18.
36. MR agreed to bring an average wind speed map of the project site to the next CCC meeting for information	02/02/18	MR	Closed. MR brought maps to meeting of 16/05/18 and shared with members.
37. MR to issue Infigen Community Sponsorship application form to CCC members	02/02/18	MR	Closed. Issued with draft minutes on 08/02/18
38. MR to provide wirelines which were lodged with the DPE as part of planning modification 3 to JD.	02/02/18	MR	Closed. Issued by email to JD 08/02/18
39. MR to bring project maps in electronic form to next meeting to share with the group	02/02/18	MR	Closed. Maps brought to meeting of 16/05/18. It was agreed that MR would bring a copy to all subsequent meetings.



Action	Date Raised	Responsibility	Status
40. MR agreed to speak to the Department of Planning and Environment (DPE) about the process for adding a new CCC member to the group and report back on the outcome of this discussion.	02/02/18	MR	Closed. MR reported outcome of discussions with DPE at meeting of 16/05/18.
41. The CCC members supported this idea and requested that MD followed up with Council about the possibility of utilising this land for a viewing platform.	02/02/18	MD	Closed. MD followed up on this by email 12/02/18 advising that he has spoken to Councils Manager Operations, and he has given very preliminary advice that the quarry area could be utilised as a "pull off area" and as a viewing area. Further detailed information would be required prior to any formal endorsement by Council.
42. IR to send copy of Terms of Reference Update for Chairs to CCC group	22/01/2024	IR	Closed
43. KM to formally notify by email GP of the issues and his intentions raised within Section 8 of this document.	22/01/2024	KM	Closed
44. JF to send copy of Sponsorship and donations document to CCC group	22/01/2024	JF	Closed: Sent with Agenda 21/05/2024
45. IR to email endorsed Terms of Reference to the CCC group	22/01/2024	IR	Closed
46. IR to contact Joe if he would still like to be on the committee.	27/05/2024	IR	Closed – JD has relinquished his position on the CCC.
47. JF to get info for CCC on where our funds go and when the VPA policy is updated for review.	27/05/2024	JF	Closed – IR to action Further.
48. JF to contact spray contractor for spray day sheet.	27/05/2024	JF	Closed
49. IR to Contact Blayney Council for Draft Community Benefit Fund Guidelines.	06/09/2024	IR	Closed – Mark Dicker Email as reference
50. IR to Contact Angus Waddell if he would like to become a CCC member.	06/09/2024	IR	Closed – Angus joining the committee.
51. JF to provide feedback on how decommissioning funds are managed. Are they kept in trust?	06/09/2024	JF	Closed – JF gave overview of current process with Conditions of Consent and Landowner leases.
52. IR to provide SJ the committee's "terms of reference".	16/06/25	IR	Closed – Email sent 17/06/25



Action	Date Raised	Responsibility	Status
53. SJ to follow up with council community viewing platform.	16/06/25	SJ	

18) ASSOCIATION OF MINING AND ENERGY RELATED COUNCILS**Department:** Executive Services**Author:** General Manager**CSP Link:** 4. A diverse, vibrant and sustainable economy**File No:** GO.ME.1

Recommendation:

That Council:

1. Note the delegate report on the Association of Mining & Energy Related Councils meeting held 4 June 2025.
2. Supports the need for a new grant funding program for mining impacted communities in New South Wales.
3. Note it will receive a further report regarding the Mining & Energy Related Councils campaign seeking to secure the return of a portion of mining royalties to the communities that host and/or are affected by mining operations.

Reason for Report:

To update Council on the recent the Association of Mining & Energy Related Councils meeting held 4 June 2025.

Report:

The draft minutes from the Association of Mining & Energy Related Councils (MERC) meeting held 4 June 2025 are enclosed to this report.

The Mayor and General Manager both attended via audio visual link.

Resources for Regions

The mining and resources industry is a key contributor to New South Wales, generating approximately \$22 billion each year and providing employment for around 40,000 people.

In the 2023/24, the NSW Government received \$3.2 billion in royalties from coal and metallic mineral production, highlighting the sector's financial significance.

Prior to 2023 the NSW Government supported a funding program known as Resources for Regions (R4R), which returned approximately \$75m back to 26 mining affected communities.

Blayney Shire Council became eligible to compete for R4R funding in 2016. Council subsequently received \$21.4 million in funding (rounds 5 to 9) between 2018 and 2022.

In Round 9 (2022) Council received \$8.16m (double funding round), which is the final round under the R4R program with Council required to complete projects by December 2025.

The current NSW Government ceased the R4R program upon forming government in 2023.

MERC has begun to focus on the loss of Resources for Regions (R4R) funding and the impacts on councils that had previously received this funding, particularly as round 9 of R4R finishes up in December 2025.

MERC has been discussing a proposed campaign (MERC seeking \$10k from each member council).

A further report will be provided to Council outlining the proposed MERC program and for Council to consider contributing \$10k.

With removal of R4R, Blayney Shire has arguably borne the greatest impact of the 26 Councils in NSW. Removal of the R4R program has had a significant financial impact on Council so much so if the \$4m per annum program was retained Council would not have needed a Special Rate Variation.

It is paramount a new grant funding program is established to ensure Blayney Shire ratepayers are not having to directly fund infrastructure maintenance and renewal to assets which have resulted from the impact of hosting mining operations.

Such is the importance of a new grant funding program, Council along with a consortium, comprising 12 other Central West and Western Councils who host mining operations, have been investigating the need for an additional approach to the MERC campaign.

Akarui Advisory, in which the principal was a previous NSW Government Deputy Secretary in Regional Development has provided a fee proposal to developing a grant funding proposal to replace the R4R program.

MERC, Akarui Advisory and General Managers (Blayney, Parkes and Mid-Western) are seeking to meet in the near future to ensure a collaborative and united approach is undertaken if both proposals progress.

Risk/Policy/Legislation Considerations:

2025/26 is a key year to seek reinstatement of a new grant program from the NSW Government, as the 26/27 state budget (announced in May 2026) will be the last full State budget before the 2027 election.

Budget Implications:

Council received \$21.4 million in funding (rounds 5 to 9) between 2018 and 2022, removal of the R4R program has had an unprecedented detrimental impact on Councils capital works program, which will most noticeably be seen and felt from 1 January 2026.

Removal of the R4R program has had a significant financial impact on Council so much so if the \$4m per annum program was retained Council would not have needed a Special Rate Variation.

With removal of R4R, Blayney Shire has arguably borne the greatest impact of the 26 Councils. Removal of the R4R program has had a significant financial impact on Council so much so if the \$4m per annum program was retained Council would not have needed a Special Rate Variation.

Councillors would also recall **Resolution (2506/008)** from the July 2025 ordinary Council meeting when adopting the resourcing strategy:

That Council;

3. *Note that remedial action will be required to ensure long term financial sustainability of Council should the planned assumptions in Scenario A – Base Case, particularly around additional mining income, not materialise.*

A new ongoing and dedicated grant funding program would provide significant assistance in addressing the risk highlighted to Council in this resolution.

Enclosures (following report)

1 Draft Meeting Minutes - 4 June 2025

6 Pages

Attachments (separate document)

Nil

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW)
INCORPORATED, ORDINARY GENERAL MEETING HELD ON 4 JUNE 2025, PRESTON
STANLEY ROOM, NSW PARLIAMENT HOUSE, SYDNEY.**

Present

Cr Kevin Duffy (Chair)
Cr Tony Lord
Cr Jim Hickey
Cr Emma Henderson
Grant Baker
Cr Deidre Stuart
Cr Maurice Collison
Greg McDonald

Orange City Council
Bland Shire Council
Broken Hill City Council
Bland Shire Council
Bland Shire Council
Wollongong City Council
Upper Hunter Shire Council
Upper Hunter Shire Council

Dr Jess Jennings
FTG – Director Policy
Ingrid Moores (as Minute Taker)
Andrew Callow

MERC – Executive Officer

FTG – Project Officer
FTG – Intern

Microsoft TEAMS

Cr Bruce Reynolds
Mark Dicker
Cr Peter Batten
Cr Jarrod Marsden
Cr Josh Black
Gary Woodman
Cr Greg Whitely
Cr Thomes Quinn
Ron Zwicker
Cr Chris Roylance
Cr Dennis Brady (Deputy Chair)
Patrick Ruettjes
Brad Cam
Cr Tony Mileto
Kent Boyd PSM

Blayney Shire Council
Blayney Shire Council
Cabonne Shire Council
Cobar Shire Council
Dubbo Regional Council
Warren Shire Council
Warren Shire Council
Wollongong City Council
Wollongong City Council
Forbes Shire Council
Lachlan Shire Council
Lachlan Shire Council
Mid-Western Regional Council
Orange City Council
Parkes Shire Council

Observer

Ian Greenham

Orange City Council

1. Welcome

The Chair, Councillor Kevin Duffy welcomed delegates, FTG staff officers and opened the meeting at 12:05pm

2. Acknowledgement of Country

The Chair acknowledged the traditional owners of the land that the meeting was held on and paid his respects to the Elders past, present & emerging.

3. Apologies

OM 9/2025 Resolved (Cr Hickey /Cr Lord) That the apologies of Cr Miller, Mr Jane, Cr Mckay, Mr Loane, Mr Waddell and Mr Wood be received and noted.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW)
INCORPORATED, ORDINARY GENERAL MEETING HELD ON 4 JUNE 2025, PRESTON
STANLEY ROOM, NSW PARLIAMENT HOUSE, SYDNEY.**

4. Disclosure of Interests

No Disclosure of Interest

5. Speakers

The speakers of The Honourable Roy Butler, MP and The Honourable Paul Scully, Minister for Planning and Public Places were postponed to 1:30pm and 3pm respectfully to align to the Ministers schedules and availability.

6&7 Adoption of the Minutes of the Ordinary General Meeting held 27 March 2025

OM 10/2025 Resolved (Cr Brady, Cr Lord) That the minutes of the Ordinary General meeting held on 27 March 2025 be received and noted and there was no business arising.

8&9 Adoption Minutes of Executive Committee held on 4 June 2024.

It was highlighted that Upper Hunter had requested to rejoin with MERC and that was approved by the Executive Committee.

A question was asked as to why the free membership was proposed and proceeded. It was noted that a suite of Constitutional changes was approved at the 2024 AGM one of which was to delegate to the Executive the ability to waive fees for the ensuing 12 months following a new Council's application to encourage greater membership.

OM 11/2025 Resolved (Cr Lord, Cr Hickey) That the minutes of the Executive Committee Meeting held on 4 June 2025 be received and noted and that there was no further business arising.

10. Executive Officer Report

The meeting welcomed Dr Jess Jennings as the new Executive Officer for MERC. Dr Jennings is an economist with specialist expertise in resource economics – particularly primary production. He has worked with both the NSW and Commonwealth governments – including for the Australian Bureau of Agricultural Resource Economics and Science. He is presently employed as a NSW Government policy officer and as part of a multi-disciplinary economic transitions team in the Central West. He is the former Mayor of Bathurst with significant experience in local government and in issues impacting regional NSW.

The Meeting also acknowledged the work of Greg Lamont in recommending the role of Executive Officer on an interim basis for the last six or so months and expressed its appreciation. It was noted that a letter be written *via* the chair to showing the Association's appreciation of Greg's work.

A financial update was provided, including:

- Revenue and expenditure statements
- Detailed balance sheet

Upcoming speaker schedule discussed, with Roy and Paul Scully noted as upcoming presenters.

We are working with ministers' offices to have The Honourable Penny Sharpe MLC Minister for Climate Change, Minister for Energy, Minister for the Environment, Minister for Heritage.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ORDINARY GENERAL MEETING HELD ON 4 JUNE 2025, PRESTON STANLEY ROOM, NSW PARLIAMENT HOUSE, SYDNEY.

As well as The Honourable Stephen Kamper Minister for Multiculturalism, Jobs and Tourism, Lands and Property, and Sports for the September meeting.

Consideration is being given to inviting The Honourable Courtney Houssos, MLC Minister for Finance, Minister for Domestic Manufacturing and Government Procurement and Minister for Natural Resources. As well as The Honourable Daniel Mookhey MLC Treasurer to the November meeting.

OM 12/2025 Resolved (Cr Lord /Cr Hickey) that the Executive Officer Report be received and noted.

11. Policy Officer Report

FTG staff officers provided a policy update. It was noted that it appeared the recent visits to non-member councils had been very positive and several councils working on providing reports to their respective councillors about rejoining MERC. It was also noted to organise a meeting with Forbes Shire Council with Cr Chris Roylance and Acting GM Richard Jane.

Noting concerns leading up to the Meeting as to whether the proposed Campaign included those Local Government Areas not hosting mining activity directly, FTG staff officers confirmed that the Campaign proposed to include those councils together with energy councils.

There was also assurance that the scope of the campaign will address the impacts of renewable energy developments.

The NSW Government is continuing to draft legislation for its proposed Future Jobs and Investment Authorities.

Concerns were again raised regarding the scope of a combined campaign and its budgetary implications for councils. Responses were provided by FTG staff officers.

12. Sample new Energy Rating Sub-categories

FTG staff officers provided sample new energy rating sub-categories for member consideration and discussion.

OM 13/2025 Resolved (Cr Hickey/Cr Lord) that the Policy Officer Report including the Sample New Energy Rating Sub-categories be received and noted.

13. General Business

Participants noted upcoming meetings and ongoing communications with external stakeholders.

The importance of continuing to engage and inform member councils was reinforced.

The meeting was suspended at 1:10pm with a short break before reconvening for the scheduled session with The Honourable Roy Butler MP at 1:30 PM.

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Speaker 1 The Honourable Roy Butler MP addressed the meeting at 2pm

- Significant mining projects were discussed across Narrabri, Bobabri, and Cobar, alongside emerging renewable energy developments in the Far West.
- Mr Butler highlighted the economic and historical contributions of Broken Hill and raised the challenges of managing renewable projects on vast rural lands.
- The Regional Development Trust Fund has been increased by an additional \$50 million, bringing the total to \$450 million.
- Mr Butler noted that the first round of \$50 million has been allocated, with continued contributions anticipated.
- There was strong consensus that a replacement program is needed for the discontinued *Resources for Regions* initiative to support mining-affected councils.
- Local government input was emphasized as critical in the development of this new program.
- Mr Butler's electorate is the largest in NSW, spanning 356,000 sq km and 150 communities.
- Mr Butler's team consists of 12 staff across Broken Hill, Cobar, and Narrabri, offering policy, media, and community support to councils both inside and outside the electorate.
- Cr. Mark Dicker raised the need for a new government-supported funding model co-designed by local councils.
- Cr. Reynolds emphasized the cumulative impacts of mining, including dust, traffic, and water, and the additional strain from logging in forestry-impacted areas.
- Councillors urged a campaign and advocacy effort to highlight these issues to the state government.
- Cr. Roy raised concerns about the oversubscription of the Regional Economic Development Fund and the need to requote projects due to rising costs.
- Cr. Batten advocated for more support for low rate-base councils like Buchan Shire.
- Councils detailed the impacts of mining on road infrastructure and community facilities, calling for targeted funding.
- Mr Butler suggested a quiet, strategic approach to lobbying for a new Resources for Regions-style program.
- Mr Butler supported developing a grassroots proposal in collaboration with local government stakeholders.
- Emphasized involving the Department of Local Government and relevant ministers in the proposal process.

Delegates expressed appreciation for the discussion and Mr Butler's time.

The meeting was suspended at 2:30pm with a short break before reconvening for the scheduled session with Paul Scully Minister for Planning and Public Spaces at 3:00 PM.

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**Speaker 2 – The Honourable Paul Scully Minister for Planning and Public Spaces
addressed the meeting at 3pm with his team**

- Minister Scully discussed the reuse of post-mining land for future employment opportunities was emphasized over reverting to pre-settlement conditions.
- Infrastructure needs including roads, rail, and electricity were identified as key enablers.
- Global interest in reusing old mine shafts for energy generation was discussed, with examples from Texas and Poland.
- The Federal Labor Party has committed funding for pilot sites to trial such initiatives.
- Acknowledgement of the significant workforce in the resources sector, both direct and indirect.
- Emphasis on providing choice and employment opportunities in regions facing mine closures.
- The need for streamlined processes to support reuse of land for employment was highlighted.
- NSW government is working to improve the planning system for critical minerals to meet global and domestic demand (especially copper).
- Planning reforms aim to facilitate responsible extraction while integrating miners into local communities.
- Clarification that renewable energy zones (REZs) are not exclusive and may intersect with other land uses.
- New renewable energy guidelines were discussed, with a focus on:
 - Community engagement
 - Cumulative impacts
 - Visual amenity
 - Social impact assessments
- The process must be scientific, transparent, and community-informed.
- Members raised concerns over loss of social license for solar farms in the Dubbo region due to poor visual outcomes.
- Updated solar farm guidelines were discussed:
 - Include visual impact assessment methodologies
 - Encourage early engagement and suitable site selection
 - Emphasize community benefits
- Discussion on balancing infrastructure delivery with adequate planning staff capacity, particularly in rural and regional councils.
- Recent government announcements include:
 - Financial support for hiring planners and trainees
 - Online para-planning courses through TAFE to assist councils with administrative planning tasks
- Workforce shortages in planning were acknowledged as a persistent challenge.
- Improvements to the planning portal are underway to reduce complexity:
 - Goal to reduce development application questions to around 200
 - Greater system flexibility and responsiveness is planned
- Need for a more efficient digital system to manage diverse application types was emphasized.

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Delegates expressed appreciation for the discussion and Minister Scully's time.

The Chair then thanked all participants.

15. Close – the meeting closed at 3:35pm.

The minutes were confirmed at the Ordinary General Meeting held on 11 September 2025 and are a full and accurate record of proceedings of the Ordinary meeting held on 4 June 2025.

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Cr Kevin Duffy,
Chairperson

19) COUNTRY MAYORS ASSOCIATION ROADS AND TRANSPORT MEETING - 12 JUNE 2025

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 1. Prioritise transparency, financial sustainability and strong partnerships with and for our community

File No: GO.ME.1

Recommendation:

That Council receive and note the delegates report for the Country Mayors Association Roads and Transport Meeting held 12 June 2025.

Reason for Report:

To update Council on the recent Country Mayors Association meeting held 12 June 2025.

Report:

The Country Mayors Association (CMA) Roads and Transport meeting was held in Orange on Thursday 12 June 2025. With over 90 at the meeting, this was the CMA's best attended regional meeting to date.

Guest speakers at the meeting were:

- The Hon. Jenny Aitchison MP, NSW Minister for Regional Transport and Roads
- Ms Susan Shaw - Strategic Transport Policy Lead, Roads| Policy, Environment & Regulation - Transport for NSW
- Mr Joshua Devitt, Chief Engineer, Institute of Public Works – Engineering Australasia
- Mr Wal Setkiewicz, NRMA's Principal Advisor for Infrastructure and Economy
- Mr Jim Turner, Head of Infrastructure and Maintenance – UGL Regional Linx
- Mr Graham Kennett, Executive Director, NSW Reconstruction Authority.
- From Essential Energy – Ms Chris Warris, Key Accounts Specialist – Commercial and Alex Fraser, Senior Electrification Channel Specialist

Links to the presentation have been provided to Councillors under separate cover.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Minimal. Allocations are included in the Delivery Program and Operational Plan for: travel, accommodation and meals for the Mayor and General Manager to attend.

Enclosures (following report)

Nil

Attachments (separate document)

Nil